

MINUTES
TOWN OF NEW GLARUS
Regular Town Board Meeting
Town Hall – 26 5th Avenue, New Glarus
December 13, 2016, 7:00 p.m.

ATTENDING: Board Members: Chris Narveson, Susan Crum, Robert Elkins, and Pattie Salter, and Maegan Roesslein

ALSO ATTENDING: Harry Pulliam and Tim Schleeper

C. Narveson called the meeting to order at 7:00 p.m.

- 1) **Proof of Posting:** Clerk/Treasurer Salter attested to proper proof of posting.
- 2) **Approve Town Board Minutes:**
 - a) 10/25/2016 Budget Planning Meeting: R. Elkins moved to approve the minutes as presented J. Hoesly 2nd. Motion carried.
 - b) 11/15/2016 Budget Hearing: R. Elkins moved to approve the minutes as presented S. Crum 2nd. Motion carried.
 - c) 11/15/2016 Special Meeting of the Electorate: J. Hoesly moved to approve the minutes as presented R. Elkins 2nd. Motion carried.
 - d) 11/15/2016 Regular Town Board Meeting: R. Elkins moved to approve the minutes as presented S. Crum 2nd. Motion carried.
- 3) **Address Conditional Use Concerns:** No one present – Will return to discussion if someone shows. C. Narveson reported that some of the neighbor complaints were how the meeting was noticed, the neighbors did not feel that a commercial venture did not fit with the spirit of a “Rustic Road,” they were concerned with increased traffic, noise and lights at night.

T. Schleeper noted that there may also be discussion at a future date about making the access road a Town Road, in which case a bit a fore planning would be prudent. Schleeper felt that the site plans were vague. He would like to see more description for wider access for fire and rescue access. C. Narveson plans to attend the public hearing on January 9 and will bring up the Town’s concerns for wider access, slopes/angles, emergency access, live music, late hours, etc.
- 4) **Consider Adoption of Dahlk Road:** Mr. Dahlk paid for chip and fog seal for the road. Legal documents were not ready at time of meeting - No action taken.
- 5) **Consider Final 2016 Purchases:**
 - a) Projector - Chris would like one that can be mounted to the ceiling. S. Crum interjected that our plan is to make our meetings more dynamic and offer meeting packets in digital format to replace paper packets. S. Crum called attention to the work Pattie did to put this month’s meeting in digital format.

R. Elkins thought the projector should be on the side wall. C. Narveson did not feel that would be an issue since the materials would be available on the tablets.
 - b) Tablets – Video Tablets Yoga - \$199 - Affordable and would stay in the office.
 - c) I-Compass and/or Google Mail - C. Narveson liked the idea that our meeting documents would be available to our residents. R. Elkins wanted to know if the documents, once stored in iCompass would be searchable. To be determined

S. Crum noted that she and Chris were meeting with the Computer Know How guys on Friday to discuss our needs and their recommendations. S. Crum was hesitant to agree to purchase tablets or scanner without hearing from the Computer Know How representatives.

C. Narveson listed off equipment needs of two computers, a high speed scanner, projector, new router, new high speed color printer, and tablets. S. Crum moved that the board approve the expenditures for improved office technology not to exceed the 2016 Contingency Fund. R. Elkins 2nd. Motion carries.

P. Salter gave a brief update on sharing files across a network. Basically any information that can be disclosed through an open records request can be shared. Personnel files, certain accounting files, single licensed software

packages, intellectual properties, etc. cannot be shared. Statutorily, the Clerk and Deputy Clerk are the only custodians of the Town Records.

The internet went down at this point. S. Crum noted that an internal server would eliminate this problem. P. Salter noted that simply saving the PDF file to the local drive or jump drive would eliminate this issue.

6) **Parks Report:**

a) Consider Resolution to transfer \$4,500 from the General Fund to the Parks/Trail Sinking Fund – D. Streiff moved to adopt the resolution, R. Elkins 2nd motion carried.

7) Tree Sales – The mailing went out today.

8) **Plan Commission:** C. Narveson noted that upcoming discussions include how commercial operations are treated in a cluster development.

9) **Utility Subcommittee Report:** S. Crum reported on Rural Broadband. They're group will meet tomorrow. Harry Pulliam will report on a rural broadband meeting that he went to. Crum also noted that the poll on our website will be closing on December 20. Harry will be helping to compile the results of the survey.

S. Crum also reported that she will be meeting with a gentleman from Computer Know How on Friday. Crum explained that she had been in contact with a gentleman from Monroe who echoed what Pattie was saying about sharing information outside of the municipality. Chris Shilling who has worked with a number of municipalities within Green County. The goal of Friday's meeting is to perform an assessment of the functionality of our office and figure out how to get the most effective changes to make our office more productive. Among the wish list are a common calendar, shared/dynamic documents. There was a brief discussion as to whether or not a shared document would be considered a walking quorum and violate the open meetings law. C. Narveson added it to his list of items to talk to our attorney about.

10) **Finance Committee Report:**

a) Accounts Receivable Aging List: \$742.61 is a past due personal property bill.

b) Accounting Reports w/Monthly Bank Reconciliation: November Statements and reconciliation were distributed.

c) Approval and Payment of Bills: D. Streiff moved to approve 18695-18753 ACH as presented. J. Hoesly 2nd. Motion carried.

11) **Clerk-Treasurer Report:**

a) Correspondence:

i) Letter from DOT stating that during the fall of 2017, WIS 39/York Center Road to Durst Road will be milled and resurfaced.

ii) Notice of Non-Candidacy papers are due December 23 from S. Crum, D. Streiff or C. Narveson if they are not interested in running again next year. All are running – No action necessary.

12) **Chairman's Report:**

a) Report of WTA Green County Meeting: C. Narveson reported that he, Susan Crum and Harry Pulliam attended the last meeting and it was very frustrating. Steve Scanlan from the Village of Monticello was trying to get movement on the County level. Steve reported that Lafayette County had gotten 75-80% of their residents 25 megabit speed internet all for \$385,000 that's \$30-50 per month! S. Crum found it apparent that many of the communities within Green County do not know enough about the topic. There are multiple towers going up around the county and there are grants available to bring high speed internet to Green County. After the WTA meeting, Pulliam, Narveson and Crum met at Baumgartner's and came up with a plan to draft a resolution encouraging the Green County Board to take a lead role in bringing high speed internet to Green County. The resolution would be sent to all the municipalities in Green County with a letter asking each community to adopt a similar resolution and send it to the Green County Board.

b) New Business:

i) EMS Group/Board Position - S. Crum met with Heidi and Kris Mueller to follow up on the discussions the Town Board has had. The EMS' position is that if they allow a Town Board member were to serve on their board, the EMS would have to open up the board positions to all the participating municipalities that would grow their board by 7. S. Crum moved to request better communication from the EMS Board. The Town Board requests to receive minutes and agenda from EMS meetings and further requests that EMS report semi-

annually to the Town Board. J. Hoesly 2nd. Motion Carried.

- ii) Green County High Speed Internet Resolution - C. Narveson shared three versions of a sample resolution. S. Crum suggested using “Visitors” rather than “Tourists”. C. Narveson suggested that Education and Home Sales be added. Without objection the topic will be discussed at the January meeting. S. Crum will work on the letter to other communities and C. Narveson will reword the resolution and get it sent out.
- iii) C. Narveson reported that a complaint had been received that residents claim that Chad Fahey of W5741 Cty H is using his personal property as a doggie day care for Charlie’s Bark Park. No action taken.

13) **Schedule Next Board Meeting**: January 10, 2017 or January 11 at 7:00 p.m.

14) **Adjourn**: J. Hoesly moved to adjourn at 9:45 p.m. R. Elkins 2nd. Motion carried.

DRAFT