

MINUTES
TOWN OF NEW GLARUS
Regular Town Board Meeting
Town Hall – Swiss Miss Center 1101 Hwy 69 New Glarus
December 7, 2015, 7:40 p.m.

ATTENDING: Board Members: Chris Narveson, Dean Streiff, Susan Crum, Jim Hoesly, Robert Elkins, and Pattie Salter

ALSO ATTENDING:

C. Narveson called the meeting to order at 7:40 p.m.

- 1) Proof of Posting: Clerk/Treasurer Salter attested to proper proof of posting.
- 2) Approve Town Board Minutes:
 - a) 11/10/15 Budget Hearing: R. Elkins moved to approve the minutes as presented. J. Hoesly 2nd Motion carried.
 - b) 11/10/15 Special Meeting of the Electorate: D. Streiff moved to approve the minutes as presented. R. Elkins 2nd Motion carried.
 - c) 11/10/15 Regular Town Board Meeting: R. Elkins moved to approve the minutes as presented. S. Crum 2nd Motion carried.
- 3) Consider Resolution to Amend Implements of Husbandry Ordinance: R. Elkins moved to adopt the resolution to amend the IOH Ordinance as presented. D. Streiff 2nd. A roll call vote was taken with S. Crum, Nay; R. Elkins, aye; C. Narveson, aye; J. Hoesly, aye; and D. Streiff, aye. 4 in favor and 1 opposed. Motion carried.

S. Crum made a motion to send the adopted resolution back to the Plan Commission for further clarification and consequences associated with adopting or not adopting the ordinance. R. Elkins 2nd. Motion carried.

- 4) Patrolman's Report:
 - a) Winter Edelweiss Events: Schedule was included in the packet.
 - b) Plowing Morris Lane and Dahlk Road: Plowing Morris Lane, C. Narveson reported that he spoke with D. Nielson that when he uses the smaller truck the air filter fills with snow and stalls out the truck and requires time to clean out the air cleaner and wait for the truck to start. D. Nielson will use the small truck to maintain Morris Lane and similarly small single use drives.

As far as the Dahlk Road issue goes we will not stop the service to the road and will revisit the issue in January. In the meantime, T. Schleeper will review Vierbicher's records as to the work required for the Town to accept the road. P. Salter will also review our Town minutes to see if any verbal agreement had been made.

- 5) Public Comments: Duane Sherven reported that Waste Management has trash blowing out of their trucks and has noticed that detergent bottles and other debris from their trucks is ending up in our ditches and his fields. He noted that there was a pile of trash between Hwy 39 and Marty Road. Duane has called Waste Management in the past and they promise him to take care of it. P. Salter encouraged Duane to contact our office.
- 6) Finance Committee Report:
 - a) Accounts Receivable Aging List: There were no outstanding invoices due and \$12 was billed out in November. Nothing has been billed in December. Clerk-Treasurer Salter also reported that there were currently no outstanding receivables.
 - b) Accounting Reports w/Monthly Bank Reconciliation: D. Streiff presented the Statement of Reconciliation showing that the prior month balanced. The \$27,000 in the Community fund can be used for the town hall parking lot with board resolution.

- c) Approval and Payment of Bills: D. Streiff moved to approve checks #18229-18260 and D. Streiff moved to approve ACH payments as presented. R. Elkins 2nd. Motion carried.
- 7) Clerk-Treasurer Report:
- a) Consider Resolution 151207-02 - A Resolution to Revise Local Posting Locations: S. Crum moved to resolve that the Town of New Glarus designates their legal posting as the Town website, the Town Hall and the Post Office.
 - b) New Voting Equipment- Salter reported that the new voting machine was delivered. Training should be provided sometime in early 2016.
 - c) Correspondence:
 - i) Notice of New Glarus School District February Referendum
 - ii) Notice of Non-Candidacy: Salter reported that J. Hoesly and R. Elkins will be up for reelection in April. They will need to file a Non-Candidacy form with the Clerk by 12/31/15 if they choose not to run for reelection.
 - iii) Set Caucus Date: S. Crum moved to set our caucus date as January 12th at 7 p.m. D. Streiff 2nd. Motion carried.
 - iv) Consider Johnson Block Audit Letter: S. Crum moved to approve to engage Johnson Block for the 2015 Audit. J. Hoesly 2nd.
- 8) Chairman's Report:
- a) Pioneer Road Update:
 - i) Scheduling Bid Letting: C. Narveson explained that he asked T. Schleeper to attend this evenings meeting to coordinate schedules for bid letting. T. Schleeper presented the board with his proposed schedule and requested that the board consider accepting the schedule as presented. D. Streiff noted that there are noon busses C. Narveson requested that the contractors schedule be flexible to accommodate school bus schedules. See attached schedule.
 - ii) Utilities: T. Schleeper from Vierbicher was present and presented the board with a report he prepared to address estimated value and costs of installing conduit to the Pioneer Road project. Project will be included as an alternate bid on the Pioneer Road Project.
 - iii) Legler Valley Lane: T. Schleeper reported that Mr. Phillips wouldn't have access to the road if the road were vacated because the road rights would revert to Lee and the other property owner. Phillips' property is further back. In order for Mr. Phillips to rights to the road the residents closest to the road would have to give up their rights to Mr. Phillips or a petition signed by all three land owners would need to be submitted to the board along with a shared driveway agreement that defines how the drive would be treated after the road is abandoned.
 - b) Consider TAP Grant Program:
 - i) S. Crum moved to authorize T. Schleeper to investigate TAP Grant Program and report back to the board at the January meeting. J. Hoesly 2nd. Motion carried.
- 9) Parks Report
- a) Approved final 2015 Budget expenditures and forwarded to board for approval
 - b) Update on New Glarus Youth Softball Group - Met with New Glarus Youth Softball group at November meeting to discuss joint projects and volunteer opportunities.
 - c) Blue Bird Ridge Conservancy Update - Resident on northern boundary of the Blue Bird Ridge Conservancy attended the November meeting to learn more about work to be performed. Agreed to meet with contractor and Commission chair to determine work scope and sign access agreement. Met with chair, signed agreement and work will begin the week of November 30.
 - d) Update on Tree Sale - Commission member Dana Emmerton assembled and mailed 2016 Tree Sales flier. Change this year includes full payment upon order. Have received three orders as of 12/1/15.
 - e) Parks Holiday Open House - Annual Parks Holiday Open House is scheduled for Friday, December 18 beginning at 7 p.m. at Puempel's Olde Tavern. All Board and Commission members are encouraged to attend with their significant others
 - f) Reviewed Parks Plan funding mechanism and made recommendations to the board.

- g) Consider Resolution 151207-03 - A Resolution to Revise Item VIII Funding Plan within the 2011 Parks Plan. R. Elkins moved to adopt the resolution as presented. J. Hoesly 2nd. After a brief discussion it was decided that the resolution be edited to remove duplication of language and resubmitted for signatures at a future meeting. Motion carried.

10) Plan Commission

- a) Trees in the ROW - Reviewed per the Town Board the obstructions in the ROWs and removal. The decision is to send the issue back to the board for a policy or ordinance regarding this being a town service. That any obstruction is communicated to the land owner in writing and that the town will be removing.
- b) Update on Plan Commission Chairman Position - Decided to address chair position on a meeting by meeting basis and members to consider possible appointment.
- c) Update on Land Division Ordinance Changes - Reviewed and recommended changes to Land Division Ordinance Chapter 110; 110-35 D, removed covenants as a means to determine open space, 110-28 added language for fence screening to be more specific.
- d) Update on Utility District - Determined that the utility district concept will be reviewed as part of potential commercial developments. Will be reviewing developer's agreements guidelines and criteria.
- e) Update on Buildable Lot Exchange - Will be reviewing buildable lot exchange and how it affects the number of splits remaining.
- f) Consider Plan Commission's Request to Determine Who the Primary Responsibility of Receiving and Processing Preliminary Plat for Minor and Major Subdivisions should be Directed, the Town Clerk or Deputy Clerk/Plan Administrator. C. Narveson moved to direct the receiving and processing of Preliminary Plats for Minor and Major Subdivisions to the Deputy Clerk/Plan Administrator. R. Elkins 2nd. Motion Carried.
- g) Consider Revision of Chapter 110-28 Partition Fences to include "for residential or commercial purposes" J. Hoesly moved to approve the addition of "or commercial purposer". R. Elkins 2nd. Motion carried.
- h) Consider Revision of Chapter 110-35 Normal and Cluster Density to remove "or cluster development ownership covenants." S. Crum moved to approve the revision as presented. J. Hoesly 2nd. Motion carried.
- i) Consider creation of an Ordinance for Tree Removal and Maintenance in Town Right of Way. R. Elkins moved instruct the Plan Commission to develop a Tree Removal and Maintenance in the Town Right of Way Ordinance. J. Hoesly 2nd. Motion carried.
- j) Next Plan Commission - Next meeting is scheduled for January 2016.

11) Schedule Next Board Meeting: - January 12, 2016

12) Adjourn: J. Hoesly moved to adjourn at 10:15. D. Streiff 2nd. Motion carried.