

**TOWN OF NEW GLARUS  
PARKS COMMISSION MEETING  
JUNE 17, 2015  
MINUTES**

**ATTENDING:** Chris Narveson, Dana Emmerton, Chris Reis(arrived at 7:10pm), Harry Pulliam, Andy Elkins and Susan McCallum, Deputy Clerk.

**ABSENT:**

**ALSO ATTENDING:** Tami, David, Elizabeth, Skyler and Brandon Woerpel, (left at 8:10pm), Jessie Fink (left at 8:30pm).

**CALL TO ORDER:** H. Pulliam called the meeting to order at 7:05 p.m.

**AGENDA:**

1. Proof of Posting: S. McCallum attested that the agenda was properly posted.
2. Discuss and consider May 20, 2015 minutes:  
C. Reis moved to approve the May 20, 2015 minutes, 2<sup>nd</sup> by A. Elkins. Motion carried.
3. Presentation of fundraising monies to Boy Scout Troop #106 and Girl Scout Troop #2037:  
H. Pulliam presented a check to each troop for their assistance with the 2015 tree sales. Tami Woerpel suggested that for next year they consider full payment or no payment when they pre-order, as this process was confusing, otherwise it went well. She also said that people were looking for fruit and flowering trees. David Woerpel said that the hard woods sold quickly but last year they sold a lot of pines. Elizabeth Woerpel said the girl scouts are planning a destination trip to somewhere in the United States or overseas, so the funds will go toward that. The boys will use theirs for Scout Camp.
4. Public Comments: None.
5. Discuss and consider invoices; \$3.68 and \$6.39 reimburse D. Emmerton: C. Narveson moved to reimburse the invoices as presented, 2<sup>nd</sup> by C. Reis. Motion carried.
6. Discuss and consider proposal from Josh Angel, Aquaponics system: The commission members reviewed the proposal from Angel regarding an office Aquaponics system. D. Emmerton suggested using a more greenhouse looking unit with glass and wrought iron, where the fish tank and growing area would be together. Her concern was the degradation and the musty smell of the wood with the humidity in the china cabinet. There was general discussion on why a closed system is used for the plants, due to low humidity in the winter. The attached picture was reviewed, H. Pulliam said this is similar to the one he has in his own home. D. Emmerton suggested a cabinet with less wood. There was discussion regarding the cost of a new china hutch and whether a used one would work. H. Pulliam said that his earlier emails with Angel he had suggested a custom cabinet with a Swiss design, but that would be expensive. D. Emmerton suggested using a large metal fish tank holder with the tank above or below and then the plants enclosed below or above, which would be a more manageable size for the office and look better for visitors. C. Narveson agreed there is too much wood in the proposed housing, he suggested using material that is made for kitchens etc. H. Pulliam suggested we invite Angel back to our July meeting for discussion of the system with an itemized list of expenses. C. Narveson agreed

with Emmerton in regards to the cabinet style. A. Elkins suggested asking the Deputy Clerk as to how much space is available in the current or future office. S. McCallum replied that the 8' wall behind the members would be the greatest amount of space. All were in agreement that they did not expect such a high cost. A. Elkins suggested contacting Mr. Zeigler and the cabinet be made jointly with agriculture and the school shop students. C. Reis suggested that S. McCallum contact Mr. Zeigler about the project. She will also let Angel know that the town hall timeline has changed and what are some of their comments.

7. Update on Blue Bird houses at BBRC: S. McCallum informed the group about a communication from Facebook and House Sparrows invading the Blue Bird houses and activity by A. Ingwell.

8. Follow-up regarding viewing of new Town Hall location, landscape possibilities and care of current: J. Fink presented plans for the lot. She started with the Village of New Glarus's landscaping ordinance and the fact that it is focused on new building not remodeling as you are doing. She said the original plan has parking spaces that are not workable; 10 at 60 degree stall angle. Also the stalls are not deep enough for back up. She said a 45 degree angle stall does fit, doesn't need as wide of a back up lane, but then you would have 8 stalls. She had two versions of the plan, one with 7 and one with 8 parking stalls.

The ordinance has a landscaping point count. Working with the ordinance the reduction in stalls helps with points, you need less. She said that the ordinance requires so many deciduous trees per 50 ft of street frontage within ten feet of the property line. The proposed property has 215 feet of street scape which would require 5 trees. The front terrace is narrow, is all pavers and there are utility lines crisscrossing the property behind the sidewalk. So the only street frontage that you have is where you already have large canopy deciduous trees, which may be within 10 feet of the property line. Then she would be able to get two more on either side of the drive on Railroad Street. The two pine trees would need to be cut down in order to put in a deciduous for more points. The first challenge is to talk to the village about the 5<sup>th</sup> avenue street frontage and not being able to get the amount of trees installed.

The second challenge relates to the amount of plantings needed to offset the large amount of paving, approximately 6,000 sq. ft.. She explained how many points that needs and felt that we could get the points with other vegetation.

She presented two options, the first is with the way the parking lot is currently striped for ingress and egress. She does not prefer this exit due to poor visibility onto 5<sup>th</sup> Ave. If that remains the exit she recommends removing the top fence of the retaining wall. The wood at the top of the other part of the wall is needed for the correct height for fall protection.

The second option reverses the traffic flow, you would lose a stall and the handicap stall would need to be straight in. This plan solves the visibility issue.

On the west side of the building, she removed all the existing plant material and replaced with low growing vegetation, the field stone should be uncovered, curbs need to be put in for water flow. Air conditioner stays a small deciduous tree farther along wall. Included a curb along for the correct drainage. Then extend along the north wall of the building.

In addition she took out extra pavement to meet the regulations. The current exit is 23 ft. wide and she narrowed it to 15 ft.

C. Narveson asked about the north east corner. She said she put in a potential for a rain garden, which would help with storm water regulations.

The lighting needs to be replaced with shielded and directed light types. The spacing of the two current lights is probably okay, she is not a lighting specialist. H. Pulliam asked if the

Village has lighting regulations. J. Fink said yes, but they are simple and industry standard is mostly about no light on neighbors' property.

She suggested putting the Town sign on the building rather than the corner where there is wooden structure currently, this would be less expensive. The fire hydrant is right in front of the current location. In addition she located a bench at the front of the building.

C. Narveson asked what would happen to parking if the changed designs block the entry. J. Fink said that the straight on parking would reduce the numbers even further.

There was consensus that plan number two was the preferred and that there is limited need for parking during the day. There is also a lot of on street public parking and at the depot. They all thanked J. Fink for her great work on the plans. She stated that this is as far as she can go pro bono. She will send the plans and her notes via email to the Town.

S. McCallum asked the members if they would be willing to care for the landscaping at the new site. C. Narveson moved to appoint S. McCallum as care taker for the landscaping at the town hall as much time per week as needed, 2<sup>nd</sup> by H. Pulliam.

9. Discuss trail location (s): H. Pulliam suggested they postpone discussion until the next meeting.

10. Review 2015 budget, impact fees and future of sinking fund: S. McCallum reminded the commission that they need to adjust their budget line items for the reduction of \$1981 by the Town Board during the 2015 budget adoption. D. Emmerton suggested reducing the pool scholarship (\$500), per diems (\$500) and from the Sinking Fund (\$1,000).

C. Narveson explained the directive from the Town Board regarding reauthorizing the sinking fund for the Town Hall/Parks and the Parks Commission role in the decision. A. Elkins moved to designate the annual Park's Sinking Fund from \$3,500 to \$5,000, 2<sup>nd</sup> C. Narveson. Motion carried.

There was also discussion regarding a possibility of purchasing a trail easement from Jim Hoesly, C. Narveson had briefly addressed the topic with him. A. Elkins said this would be a real way to begin a new location. C. Narveson will speak to him tomorrow. A. Elkins moved to spend up to \$5,000 to negotiate an easement along the Little Sugar on Jim Hoesly's property along Old Madison Rd., 2<sup>nd</sup> by D. Emmerton. Motion carried.

11. Adjourn: The Village Recreation Committee would like to meet at 5:30pm on July 15<sup>th</sup>. The group decided that was too early and suggested 7:30pm at the Village Hall. The group will meet at 6:30pm in the Town Hall and then move to their location.

C. Narveson moved to adjourn at 9:27 pm, 2<sup>nd</sup> by H. Pulliam. Elkins. Motion carried.