

OFFICE OF
Town of New Glarus

MINUTES
TOWN OF NEW GLARUS
Plan Commission, Sub-Committee Ord. 110 Meeting
Friday February 13, 2015

ATTENDING: Keith Seward, Craig Galhouse and Susan McCallum, Deputy Clerk

ALSO ATTENDING: No one ABSENT: No one

1. Call Meeting to Order: Chair Seward called the meeting to order at 8:39am.
2. Proof of posting: S. McCallum attested that the agenda was properly posted.
3. Approve Minutes from February 2, 2015: K. Seward moved to approve the February 6, 2015 minutes, 2nd by C. Galhouse. Motion carried.
4. Discuss and review process to incorporate WI Acts 272, 280 and 74: S. McCallum handed out the updated ordinance per February 6 meeting; case number definition, Green County permit process in which CSMs are not reviewed for building envelopes, state statute on Reverse Annexation, communication from Town Engineer regarding drainage easements, mailbox ordinance language from Town Attorney, state statutes in 110-36 which are still okay (directions for placing monuments), was unable to find a developer's agreement for any multiple lot land divisions and she has not yet located the Plan Area Map from the joint negotiation process.
K. Seward felt that based on the Green County process, the Town will need to review all CSMs for building envelopes and recommends a discussion with the Plan Commission, all agreed. It was decided that the Developer's agreement could be a standard template and to have this and drainage easement wording forwarded to the Plan Commission.
It was decided to send the list of questions that go beyond the Acts changes to the Plan Commission for discussion on process to review.
K. Seward requested the changes to Ord. 110 be forwarded to Ken Jaworski, the planner hired by the Town to review the Comprehensive Plan.
5. Set Next Meeting Date and Agenda: The regular Plan Commission meeting scheduled for Thursday February 26 at 6:30pm, agenda to include; discuss and consider the changes to Ord 110 based upon the Acts and the list of questions developed in the sub-committee meetings to be presented as discussion on process to review.
K. Seward moved to adjourned at 9:20 am, 2nd by C. Galhouse. Motion carried.