

OFFICE OF
Town of New Glarus

MINUTES
TOWN OF NEW GLARUS
Plan Commission, Sub-Committee Ord. 110 Meeting
Tuesday January 20, 2015

ATTENDING: Keith Seward, Craig Galhouse and Susan McCallum, Deputy Clerk

ALSO ATTENDING: No one ABSENT: No one

1. Call Meeting to Order: Chair Seward called the meeting to order at 8:30am.
2. Approve Minutes from September 10, 2014: Not discussed.
3. Discuss and review process to incorporate WI Acts 272, 280 and 74: Members present reviewed Ordinance Chapter 110 from the beginning to determine areas affected by the Acts and other changes to agencies etc. from the state level. Changes to include:
 - page 1- strike in 110-1, A “and 2009 Wisconsin Acts 376 and 399”
 - page 4- under definitions, add “and Register” to Wisconsin Administrative Code
 - strike in 110-6, A, (1) “and 2009 Wisconsin Acts 376 and 399”
 - change in 110-6, A (2) from Dept. of Commerce to “Wisconsin Economic Development Corporation, WEDC”
 - change/add in 110-6, A (3) from Dept. of Ag, Trade and Cons. Prot. to “Safety and Professional Services, SPS 383”; add- “and Register” to Administrative Code.
 - add/strike in 110-6, A (4) add “and Register to Administrative Code; strike “street, Trans 233.” and add “highway”
 - add 110-6, A (5) “and Register” to Administrative Code; NR 116 after Resources
 - strike/add 110-6, A (8) strike August 20, 1999 and add “the date we finish this” and “and subsequent revisions”
 - page 5- add in 110-6, A (10), “and Register” to Administrative Code
 - page 6- add in 110-7, C (1)(a), add “see appendix A
 - add in 110-7, C (1)(b), add “see appendix B
 - strike/add in 110-8, A, strike August 20, 1999; add “date we finish this” and “and subsequent revisions”
 - page 7- add in 110-10, F, add after Escrow account “for Town Review.”
 - page 8- add in 110-12, add after plat for “minor and”

In addition the S. McCallum will create a data base by parcel # for CSMs with defined building envelopes going back several years and this is to be shared with the building inspector. She will contact inspector regarding his process for site approval. She has already begun creating a checklist for the process of land developments, simplifying a previous version.

It was discussed as to whether language should be added to the ordinance to identify any land divisions that could change from a minor sub-division to a major. No decisions were made.

Wording of Act 74 was discussed in regard to the following: identify recipient for initial submission- regular or special meeting of Plan Commission; identify what to be included in application submission, such as proof of review and approval from all other jurisdictions; if these items not included it expires in 60 days.

K. Seward also had broader change ideas to the ordinance, McCallum will put in word document for the next meeting.

4. Set Next Meeting Date and Agenda: Tuesday January 27, 2015 8:30am, continue from Article IV, 110-12A.

Adjourned at 10:53 am.