

**MINUTES**  
**TOWN OF NEW GLARUS**  
**Regular Town Board Meeting**  
**Town Hall – Swiss Miss Center 1101 Hwy 69 New Glarus**  
**October 14, 2014 - 6:30 p.m.**

**ATTENDING:** Board Members: Keith Seward, Dean Streiff, Chris Narveson (6:45pm), Jim Hoesly, Robert Elkins, Pattie Salter and Dennis Nielson

**Also Attending:** Bob Klemoski, Lois Howe, Rock Road, Todd Beckner and David Lippitt with Waste Management

K. Seward called the meeting to order at 6:30 p.m.

1) Proof of Posting: P. Salter confirmed proper posting.

2) Approve Town Board Minutes:

a) 09/09/2014 Regular Town Board Meeting

3) Implements of Husbandry Ordinance Discussion: S. McCallum presented information on what Implements of Husbandry is and why we need an Ordinance. S. McCallum recommended adopting option E which all State Highways operate under. S. McCallum noted that the County has opted for option F.

R. Elkins moved to authorize S. McCallum to implement option E of the Implements of Husbandry, D. Streiff 2<sup>nd</sup>. Motion carried unanimously. Without objection S. McCallum was appointed as the administrator and contact person of the program. In addition she was authorized to issue permits.

4) Refuse and Recycling Recommendation for Hauler: C. Narveson reported that the committee met several times to discuss potential haulers and reported that the committee chose to stay with Waste Management. The committee decided trash pickup will be weekly with recycling bi-weekly. The service will be a hybrid of manual trash pick-up and an automated choice for residents who choose that option. Residents can choose to use their own cans/bags for trash and an 18 gallon bin for recycling or Waste Management will provide trash carts and recycling carts at a rate of \$18.05 per unit, per month. In addition, Waste Management will provide the Town Garage with a 6 yard dumpster at no cost which will be emptied weekly. Waste Management provide the town with two options for Spring and Fall pick up. Option 1 would provide curbside collection of bulk items to occur in the Spring and/or Fall at a rate of \$125 per hour. With option 2, Waste Management would deliver (2) 30 yard dumpsters at no charge to a municipal property for the Town to host a Spring and/or Fall Clean up. A fuel surcharge of will be charged if diesel fuel is at or above \$4/gallon. Residents will be able to switch to the automated collection service twice a year, April and October, at which time they can choose between a 64 or 96 gallon cart. Waste Management guarantees the quoted prices for the first year after which a the contract would see a CPI increase on the anniversary date of the contract. In addition, the charges will be adjusted to reflect any new or increases in federal, state, county, local or other taxes, fees, fuel and environmental surcharges.

K. Seward felt it was in the best interest of the constituents to keep costs as low as possible and suggested that negotiations with Waste Management include a proviso that they must meet the proposed pricing of Advanced Disposal. C. Narveson felt that was a function of the negotiating process. C. Narveson moved to proceed with negotiations with Waste Management for the proposed hybrid system, R. Elkins 2<sup>nd</sup>. K. Seward requested that the negotiation include an element that requires Waste Management to meet Advanced Disposals pricing. K. Seward requested to amend the motion to include the proviso. C. Narveson 2<sup>nd</sup> for the sake of discussion. C. Narveson felt that the pricing element was a part of the negotiation process and should not be an all or nothing element. K. Seward called for a roll call vote on the amendment: C. Narveson voted nay, R. Elkins voted nay, K. Seward voted aye, J. Hoesly voted nay, and D. Streiff voted nay. Amendment failed 4-1 opposed. K. Seward called for a roll call vote on the original motion: C. Narveson voted aye, R. Elkins voted aye, K. Seward voted nay, J. Hoesly voted aye and D. Streiff voted aye. Motion carried 4 -1 in favor.

5) Patrolman's Report:

- a) Sign Ordinance Discussion: K. Seward reported that at last month's meeting the P. Salter and D. Nielson were tasked with bringing a sample Sign Ordinance to the board for review. After reviewing the task, it was recommended that a Sub Committee be appointed to design the Sign Ordinance. Without objection, C. Narveson and R. Elkins will work with P. Salter to draft the ordinance.
  - b) Bridge Maintenance Report Update: D. Nielson reported that Jeff Wunschel will review the bridges located on Old Madison Road, Legler Valley Road and Ward Creek and will work with Dennis on completing the recommended maintenance. The bridge maintenance report is not due until the spring of 2015.
  - c) Garage Repairs: D. Nielson reported that the water line in the garage had been leaking and causing problems at the garage. RO Services repaired the line for approximately \$1000.
- 6) Public Comments: None.
- 7) Introduce Fence Dispute: Steve Haak and Becky Olson were present to introduce the issue. The residents reported that animals, primarily hogs from the Crawford farm have not been properly contained on the Crawford property. The couple had contacted the Green County Sheriff and were referred to the Town of New Glarus to begin the Fence Dispute process. The couple reported that Mr. Andrew Crawford is an absent owner and leaves the management of the farm to farm manager Nate Strom. The couple met recently with Chef Daniel Fox and Nate Strom to discuss the problem without a satisfactory resolution. They also reported that the property they purchased is deed restricted from owning hogs. The hogs have eaten approximately 2 acres of soy beans.

K. Seward reported that if the couple wishes to pursue the issue they should submit a report to the Town of the extent of damage, any measures they have taken to resolve the issue, pictures of the damage and a written request to the Town Board to begin the Fence Dispute process.

8) Budget Discussion:

- a) Review Draft Budget: Tara Bast of Johnson Block presented the budget. We're \$9 short of the levy limit, we looked at using fund balance towards offsetting the cost of the Pioneer Road project, but later found that we would need to finance the project. Without having a final contract we estimated garbage and recycling costs of \$107,000. Other estimated costs that need to be finalized include the employer portion of health insurance, assessor contract, moving costs, office rent, patrolman's wages, road maintenance and the actual EMS budget.
- b) Fire District Budget: \$57,521.
- c) EMS Budget: Estimated 2% increase.
- d) Re-Codification Quote: \$3,000
- e) Tax Collection Agreement: \$1,000
- f) Office Space Discussion: P. McGowan briefly discussed estimated building costs for a new office and garage. K. Seward presented three site locations with sample borrowing. Seward also reported that he spoke with Beth Zurbachen about possibly renting or purchasing the Swiss Center of North America. Both J. Hoesly and R. Elkins thought the Swiss Center would be an ideal location for the Town Hall. C. Narveson spoke in favor of a larger lot as an investment as an industrial park. Noting that the industrial park located in the Village is nearly at capacity. D. Streiff felt it would be a long haul expense wise to purchase land for a Town Hall and Garage.

K. Seward has a meeting scheduled with the Swiss Center to discuss numbers. Without objection, K. Seward will make further inquiries into lot 1.

- g) Set 2015 Insurance Rates: K Seward noted that as part of our Personnel manual, insurance rates need to be set in October. K. Seward proposed revising the language for Policy XV per paragraph 3 of this policy as follows (effective January 1, 2015). Paragraph 2 shall be replaced by: The Town of New Glarus Board sets the Employer paid portion of the Employee Trust Fund Health Insurance premium for full time BEEs not to exceed 88% of the premium cost of the Plan as chosen by the BEE within the given year. The Town's cost shall be up to a maximum of 88% of the average of the tier 1 plan costs in Green County.

C. Narveson noted that the loophole that K. Seward spoke of is based on the ETF's rules that the employer offer the employee somewhere between 50% and 88% of the plan that they choose. By placing a limit of 88% of the plan the employee chooses it limits the competitiveness of the providers. C. Narveson felt he would be more in favor of lowering the percentage of the plan cost.

In K. Seward's opinion it is not fair for one employee to have to pay in when the other does not pay. K. Seward noted that the board could choose to simply state, we want the employee to pay 12% of their plan. K. Seward moved to amend policy XV according to his prepared handout. J. Hoesly 2<sup>nd</sup>. C. Narveson suggested lowering the percentage within the parameters given by ETF. K. Seward discussed setting the employees cost for family coverage the same % of as the tier I average as of Single coverage or 9.4% of the tier one premium. average for Family coverage. This would introduce a different "equity" factor. After a brief discussion, K. Seward called for a roll call vote on the motion. C. Narveson voted nay, R. Elkins voted nay, K. Seward voted aye, J. Hoesly voted nay and D. Streiff voted nay. Motion failed with 4 opposed and 1 in favor.

C. Narveson moved to set the 2015 Insurance Rate at 83% of the Tier I qualified plans' average premium, R. Elkins 2<sup>nd</sup>. Based on C. Narveson's calculations, Pattie will pay \$17/mo. and Dennis will pay \$98.19/mo. Motion carried 4 in favor and 1 opposed.

9) Finance Committee Report:

- a) Accounts Receivable Aging List: D. Streiff reported that \$24 was billed in September and \$516.58 was billed in October. There is currently one outstanding receivable in the amount of 472.58.
- b) Accounting Reports w/Monthly Bank Reconciliation: D. Streiff reported that the February accounts balance.
- c) Request for Driveway Refund – Mike Sweet, W5443 Sandrock Road: D. Streiff moved to refund the payment for driveway deposit to Tim O'Brien, C. Narveson 2<sup>nd</sup>. Motion carried unanimously.
- d) Payment of Bills: D. Streiff moved to approve September checks 17722-17733. C. Narveson 2<sup>nd</sup>. Motion Carried. D. Streiff moved to approve October checks 17734-17764. C. Narveson 2<sup>nd</sup>. Motion Carried. D. Streiff moved to approve October ACH payments #602053, 30061, 43209, 81056 & 81057. C. Narveson 2<sup>nd</sup>. Motion carried.
- e) Mark Hanson Claim for Tax Refund: K. Seward explained that M. Hanson filed a second claim for excessive taxes. C. Narveson moved to deny the claim. J. Hoesly 2<sup>nd</sup>. K. Seward called for a roll call vote: C. Narveson voted aye, R. Elkins voted aye K. Seward voted aye J. Hoesly voted aye and D. Streiff, voted aye. Motion carried. Without objection the Chair will send a letter notifying Mr. Hanson of the Board's decision.

10) Clerk-Treasurer Report:

- a) Correspondence: None.
- b) Shakespeare on the Edge – P. Salter reported that a Temporary "Class B" Picnic License and Soda License was issued for the Rogues and Ruffians Renaissance Faire held on October 11th and October 12th.
- c) Schedule Next Town Board Meeting: The next meeting will be a budget meeting, scheduled for October 28, 2014 @ 6:30 and the Budget Hearing and Town Board meetings were scheduled for November 11, 2014 @ 6:30 p.m.

11) Chairman's Report:

- a) Introduce Fence Dispute: Without objection moved up on the agenda.
- b) Assessor Selection Discussion: K. Seward recommended that R. Elkins, K. Seward and P. Salter meet with potential Assessors. Without objection, Clerk-Treasurer Salter will send out the request for proposal to the approximately 6 potential appraisers in the area for negotiation and selection.

12) Plan Commission Report:

- a) Implements of Husbandry Presentation: by S. McCallum – Without objection this topic was moved up on the agenda.

13) Parks Report: C. Narveson reported that they have moved their meetings to the third Thursdays of the month. They have a bonfire and weenie roast scheduled .

14) R. Elkins moved to go into closed Session per §19.85(1)© to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, J. Hoesly 2<sup>nd</sup>. K. Seward called for a roll call vote: C. Narveson voted aye; R. Elkins voted aye; K. Seward voted aye; J. Hoesly voted aye; and D. Streiff voted aye. Motion carried unanimously. Entered closed session at 10:30.

- 15) Return to Open Session: D. Streiff moved to return to open session at 10:50. J. Hoesly 2<sup>nd</sup>. A roll call vote was taken: C. Narveson voted aye; R. Elkins voted aye; K. Seward voted aye; J. Hoesly voted aye; and D. Streiff voted aye. Motion carried unanimously.
- 16) Action on Closed Session: K. Seward moved to adjust S. McCallum's wages from \$13.52 up to \$13.90 retroactive to her anniversary date per P. Salter's review and recommendation. J. Hoesly 2<sup>nd</sup>. Motion carried unanimously. R. Elkins moved to accelerate D. Nielson's annual review to January 2nd and adjust his salary up by 2.06/hr. effective January 1. D. Streiff 2<sup>nd</sup>. Motion carried unanimously.
- 17) Adjourn: J. Hoesly moved to adjourn at 10:10, 2<sup>nd</sup> by D. Streiff. Motion carried.