

**MINUTES**  
**TOWN OF NEW GLARUS**  
**Regular Town Board Meeting**  
**Town Hall – Swiss Miss Center 1101 Hwy 69 New Glarus**  
**August 13, 2014 - 6:45 p.m.**

**ATTENDING:** Board Members: Keith Seward, Dean Streiff, Chris Narveson (6:55), Jim Hoesly, Robert Elkins, Pattie Salter and Dennis

**ALSO ATTENDING:** C. Galhouse

K. Seward called the meeting to order at 6:45 p.m.

- 1) Proof of Posting: P. Salter confirmed proper posting.
- 2) Approve Town Board Minutes:
  - a) 07/22/14 Regular Town Board Meeting: D. Streiff moved to approve the minutes as presented, R. Elkins 2nd. Motion carried.
- 3) Patrolman's Report:
  - a) Spring/Summer Maintenance: D. Nielson reported that the County only needs to complete crack sealing. Nielson thought the County was waiting for cooler weather to fill in the cracks.

Nielson reported that Old Madison Road looks terrible compared to our other roads. He reported that there are chunks coming out of it and cracks everywhere and thought it was bad asphalt. K. Seward asked what went wrong and Nielson felt the wrong contractor was selected. Vierbicher should be notified that the Frank Brothers did a subpar job on Old Madison Road and the work has not stood up to the test of time.

- b) Truck Sale Update: D. Nielson recommended listing the old truck on Wisconsin Surplus with a minimum bid of \$20,000. C. Narveson moved to list the Truck with Wisconsin Surplus with a minimum bid of \$20,000 upon Town Board approval. J. Hoesly 2<sup>nd</sup>. R. Elkins asked if we should list the truck in the Wisconsin Towns Association magazine. P. Salter noted that if the truck is listed with Wisconsin Surplus, you cannot have the item listed anywhere else. Motion Carried unanimously. The Clerk and Patrolman will list the truck by September 1 with an end date of September 11th.
- c) Legler Valley Road/Oschner Water Issue: J. Hoesly reported that he spoke with Tanya Graza and let her know that the Town does not have funds for ditch work. Tanya reported that Land Conservation did not have funds for ditch work. She was going to check with Oschner's to see if they would pay for the culvert. Hoesly noted that Graza was just trying to be proactive and wanted to know what would happen if they proceeded with the project. Hoesly told her that the Town would most likely wait and see what would happen with the flow of water after the project. D. Nielson reported that Oschner's were going to install a new larger culvert parallel to where the current culvert is. The new culvert would run under Legler Valley Road to divert the water to the owner's field. P. Salter noted that if the culvert goes under Legler Valley Road they will need a road opening permit and C. Narveson noted that the Town would need to see the plan before the work is done.

Tanya Gratza spoke with J. Hoesly and requested that when the Town does the work on Pioneer Road she would like to see a culvert installed to divert water to the. K. Seward will contact Tim Schleeper, Vierbicher to review the issue.

- 4) Public Comments: C. Galhouse presented the board with the preliminary equalized value report. Galhouse explained that based on the Department of Revenue, the gold standard of assessments would be for the assessed values to be at 100% of the equalized value. The DOR allows a 10% leeway for compliance, so if your assessments are within 90-110% of the equalized value in the major classes, which include residential and some of 56, 5M, & 7, we are considered compliant. At the end of the last partial re-valuation in 2013, we were at 105%. Based on the new figures, we have dropped down to 103.8% residential. The figure reflects both the partial re-valuation of some of the subdivisions and the housing market moving up. When the housing market goes up the assessed values go down..

Galhouse noted that our commercial values have gone from 100% to 99.17% Overall we are at 102% which is within our allowed range. If we fall out of compliance, we have two years to get back into compliance.

C. Galhouse reported that there have been a number of changes to revaluations. The one that affects him the most is that you now must give a minimum of 30 days notice between the time when revaluation notices are mailed to residents and your date of Board of Review. There is also a required notice time between when the notices are sent and the date of Open Book. Galhouse reported that the extended timeframe pushes back the date that he must have work submitted to have to have Board of Reviews between that 30 day window between the 2nd Monday in May and the 2nd Monday in June. Galhouse reported that he renewed his Assessors License for 5 years, but he already has 3 clients that have revaluations scheduled. He will not have enough manpower to do any new valuation projects.

C. Galhouse notified the Town that he will not be able to renew his contract for Assessment services with the Town of New Glarus after 9/11/14. We will need to hire a new Assessor before January 1, 2015 when the new assessment year begins. P. Salter asked if he could recommend anyone. C. Galhouse noted that Gardner Appraisal is the Assessor for the Village of New Glarus as well as the Town of York. Both communities use Market Drive.

5) Finance Committee Report:

- a) Accounts Receivable Aging List: D. Streiff reported that \$750 had been billed in July and \$12 has been billed so far in August. There is currently \$500 in outstanding receivables.
- b) Accounting Reports w/Monthly Bank Reconciliation: D. Streiff reported that the July accounts balance.
- c) Payment of Bills: D. Streiff moved to approve July Checks 17666-17668 and ACH 38052, 93501, 26468, 54880, 75201 & 94128 . Narveson 2<sup>nd</sup>. Motion carried.

D. Streiff moved to approve August Checks 17669-17688 and ACH Payments 40062, 40063, 40064, 54053, 903605, 557184 & 603084 C. Narveson 2<sup>nd</sup>. Motion carried.

- d) Payroll Direct Deposit Request: P. Salter reported that she heard back from Carrie Krahenbuhl regarding direct deposit for payroll. It costs \$35 per month to participate in direct deposit. C. Narveson moved to approve the \$35/month for the payroll direct deposit. R. Elkins 2<sup>nd</sup>. K. Seward explained that an employee requested the service. P. Salter felt the cost seemed high for the number of checks we process. C. Narveson noted that the benefit would be that the checks would go directly into the employees account of choice. Narveson noted that we had a couple incidents this summer when getting three signatures was difficult. K. Seward felt it was still an advantage to have an alternate check signer. We currently have K. Seward, C. Narveson and P. Salter as authorized signatures. K. Seward asked for a roll call vote: C. Narveson voted aye; R. Elkins voted nay; K. Seward voted nay; J. Hoesly voted nay; and D. Streiff voted nay. Motion failed 4-1. C. Narveson asked if there was someone who would be in town more often to replace him as a signatory. J. Hoesly offered to be a signatory.

10) Clerk-Treasurer Report:

- a) Correspondence:
  - i) P. Salter reported that we received a thank you card from Dennis' family for the plant we sent to his Mother's funeral.
  - ii) Invitation for Elton Sherman, Town of Exeter Patrolman's Retirement Party, Exeter Park Shelter on August 23, 2014.
  - iii) Letter from WI Towns Association regarding Move WI Alliance's Resolution/Petition request. The WTA warns not to be too quick to sign the resolution. The resolution implies that funds could simply be shifted around to provide funds for local transportation funds. The approach ignores the fact the Wisconsin is facing a nearly \$700 million deficit in the transportation fund for the next biennium.
  - iv) Issued Picnic License was issued to Volksfest.
  - v) Issued a Fireworks Permit to Rory Klitzke.
- b) Set Next RTB: September 9<sup>th</sup> at 7:00

11) Chairman's Report:

- a) Refuse and Recycling Recommendation for Hauler: K. Seward reported that a significant error was discovered in the spreadsheet calculation for Waste Management. The figure used on the spreadsheet was \$10.42 + 5. Which was actually a bi-weekly trash pickup and bi-weekly recycling pick-up. K. Seward reported that he and Pattie are recommending using Advanced for automated collection. R. Elkins would like to see other manual quotes from someone like Veolia (now Advance Disposal). C. Narveson would like to get a couple more prices from manual providers. A special meeting needs to be called to discuss the error and get public opinion of the options. August 26<sup>th</sup> at 7:15 p.m.

12) Plan Commission Report:

- a) Required Amendments to Chapter 110: K. Seward reported that the Plan Commission has initiated the Subcommittee to review the required changes. Each member was given sections of the ordinance to review and will make recommendations to the Plan Commission for recommendation to submit to the Board.

13) Parks Report:

- a) Multi-Purpose Recreational Project Report: C. Narveson reported that the Parks Commission has been busy. They resealed the sign the Eagle Scouts completed the Bird Blind. The Parks Commission is also working on a Fall workshop.
- b) Request to use Sinking Funds for Multi-Purpose Recreational Project: C. Narveson described the project where the Parks Commission would work with the School District to re-do the tennis courts so they can be used in the Spring for soccer practice, and in the winter the space could be used for ice skating. Narveson estimated the project may cost closer to \$80-100,000. They have been talking to people who may wish to donate money for the project. They will be meeting with the School District on September 8th.

16) Adjourn: J. Hoesly moved to adjourn at 9:00 p.m., 2<sup>nd</sup> by C. Narveson. Motion carried.