

MINUTES
TOWN OF NEW GLARUS
Regular Town Board Meeting
Town Hall – Swiss Miss Center 1101 Hwy 69 New Glarus
07/22/2014 - 6:30 p.m.

ATTENDING: Board Members: Keith Seward, Dean Streiff, Chris Narveson, Jim Hoesly, Robert Elkins, Pattie Salter and Dennis

ALSO ATTENDING: Tim Schleeper of Vierbicher, Mark Hazelbaker, Town Attorney, Jason Johnson, Advanced Disposal, Tim Bolhuis, Pellitteri and Dave Lippitt, Waste Management, Garry Bellefeuille, Russ Moser, Bob Rudd, Chad Henning, Judith Blank, Susan Crum, Dale Hustad, Reg and Christine Reis, Drew Delforge, Bill Haight, Jesse Fink

K. Seward called the meeting to order at 6:30 p.m.

- 1) Proof of Posting: P. Salter confirmed proper posting.
- 2) Approve Town Board Minutes:
 - a) 06/11/14 Regular Town Board Meeting: J. Hoesly moved to approve the minutes as presented, R. Elkins 2nd. P. Salter noted that the actual checks that were issued in June were #17627-17635 and suggested an amendment to the original motion. D. Streiff moved to amend the minutes to reflect the correct check sequence. R. Elkins 2nd. Motion carried. J. Hoesly moved to approve the minutes as amended. D. Streiff 2nd. Motion carried.
 - b) 06/10/14 Board of Review: D. Streiff moved to approve the minutes as presented, R. Elkins 2nd. Motion Carried.
- 3) Patrolman's Report: K. Seward reported that D. Nielson's was absent because his Mother has been ill and Dennis has needed to drive to and from Nebraska.
 - a) Spring/Summer Maintenance: K. Seward that much of the Counties' road work has been completed. They are working on patching and sealing.
 - b) Truck Sale Update: K. Seward reported that the D. Nielson wanted to wait until the fall to sell the old truck that we replaced recently in hopes of getting price for it.
 - c) Green County Emergency Management Storm Clean-up Chipping: K. Seward reported that he had been contacted by Tanna at Green County Emergency Management. They offered to help with chipping to clean up after the summer storms that went through. K. Seward did not feel we would need to use them for the past storms but may wish to have a County Representatives attend a future board meeting to speak about this topic.
- 4) Refuse and Recycling Recommendation for Hauler: K. Seward reported that we are in the process of negotiating a new contract for our needs as our current contract with Waste Management expires at the end of 2014. Waste Management currently provides us weekly manual collection of trash and bi-weekly manual collection of recycling. Seward noted that while he and Pattie researched the issue, they found that several communities have already made the switch to automated pickup.

K. Seward introduced Jason Johnson from Advanced Disposal, Tim Bolhuis from Pellitteri and Todd Beckner from Waste Management. Seward noted that neither Advanced Disposal nor Pellitteri were interested in providing manual service. Based on our analysis, Advanced Disposal's quote for weekly automated service and bi-weekly recycling service. K. Seward invited residents to ask these representatives any questions they may have. Seward noted that in talking with residents, a common comment he heard was that automated pickup might be fine for more consolidated areas like the Village, but how well would this type of pickup work in the rural areas in the Town, especially those residences with long driveways.

Jason Johnson noted advantages of Automated collection include the design of the carts - they are made of sturdy plastic that holds up to bad weather, the carts have wheels that make hauling them easy, they have sturdy lids that keep garbage in and animal out, and they are easier to see in the winter than traditional bags of trash, Johnson also reported that recycling weights increase by about 35% when using the larger receptacles.

Bob Rudd asked what size the containers would be. K. Seward reported that all automated collection proposals propose using 95 gallon carts for both trash and recycling.

Susan Crum asked what the difference was between automated and manual pick up. K. Seward explained that currently Waste Management allows residents to use their own receptacles and/or trash bags. With the automated system you would be required to use the 95 gallon receptacle provided by the hauler. The trucks have an arm that comes down and grabs the container, lifts it up and empties it into the truck, then returns the container to the curb.

Susan Crum asked if your trash did not fit into the provided receptacle and you had to put it out in a garbage bag, would the hauler pick up? Keith confirmed that the haulers would not pick that trash up. Jason Johnson noted that the lid did not have to close on the bin and when asked if trash was spilled from the containers would the haulers clean up the mess, J. Johnson said they would pick it up. Tim Bolhuis, of Pellitteri interjected that if a 45 mph wind blows the trash away it would be hard to pick it up. If the trash is properly prepared and is spilled they would clean it up. They wouldn't be responsible for spills if the trash were overflowing from the container and blowing around.

Drew Delforge asked if the contractor was providing the carts or if there would be a cost to the Town. K. Seward reported that although the containers would be provided by the contractor, there would still be a cost to the residents for the service. Mr. Delforge noted that he read in the Monroe Times that there would be a potential savings of \$0.45/mo. over 5 years. Drew was concerned about the trucks being able to make it up roads like Timber Lane in the winter due to the hilly/curvy topography of the town. He noted that he did not see a very good cost/benefit ratio if residents had to haul the carts down long, gravelly roads. In addition, he envisioned elderly people leaving the containers at the end of their drives and hauling their trash down to them. He wondered if the small cost savings was worth the potential trouble of using the larger containers. He could see how the containers would make sense in more densely populated areas.

Judith Blank introduced herself as a new resident with a 2/10th of a mile gravel driveway. She noted that the large container would not fit in her car and would be a problem to get her trash to the curb in the morning. Her neighbor, Rita Mahoney also asked her to report that Rita has a hard time getting up her driveway without a trash bin and would certainly have a hard time wheeling the large bin up and down her drive.

K. Seward asked if there were an attachment that could be used to haul the carts. Jason Johnson reported that there is an attachment that is sold by a couple different vendors for approximately \$19 where one end attaches to the hitch of your vehicle and the other end attaches to the cart and allows you to easily haul the carts to the curb. Jason also noted that he has seen where people use a pair of pantyhose with a tennis ball inserted in each leg. One end is looped through the handle of the cart and the other end is closed into the trunk or window of your car.

Reg Reis reported that he and his wife rehabilitate wildlife for the Department of Natural Resources and they have a fair amount of garbage each week that he loads in his Gator and drives to the road each week. He felt the amount of waste they produce would exceed the capacity of the 95 gallon receptacle. He felt the automated method would work well for the Village but was impractical for use in the Town where driveways are long and often unpaved.

K. Seward asked how the vendors would handle a situation where a residents waste exceeded the provided receptacle. Tim Bolhuis stated that if the excess trash were irregular the resident would contact them and make arrangements to pay for the additional pickup. However for a situation like the Reis' there is a provision in their proposal where a resident could purchase an additional cart for approximately \$96 per year. Jason Johnson stated that Advanced Disposal would handle the situation in a similar manner.

Russ Moser stated that he did quite a bit of traveling when he worked for the DOT. He noted that with trash bags when the trash was picked up it was gone. He reported that when he would drive through communities that used the automated service, it didn't matter what time of day, he would see these bins everywhere. He was not crazy about adding additional plastics into the community. Russ also questioned where the carts would be stored when not in use.

Jason Johnson noted that recycling does not have to be in bags. He also noted that these larger recycling containers would increase recycling output 2 fold or more.

Tim Bolhuis reported that it is unusual that there is such a small difference between the cost of manual collection and automated. The manual process is becoming more and more expensive. You have greater wear and tear on your workers with manual collection and more workers compensation claims, equipment repairs, etc. All of those things over time add up. He noted that eventually all haulers will be switching to automated collection only.

Judith Blank thought the automated service would be great if trash were picked up from each house. If people didn't have to traverse their driveways or hills to a collection point. She did not feel it was practical in icy weather to have senior citizens hauling 95 gallon carts as the hauler may save of worker's comp claims while the residents saw an increase in healthcare costs.

Chris Reis observed that it seems we're making it easier on the contractors who pickup our trash while creating a hardship on our residents who pay taxes. She noted that all her neighbors have driveways that are all long and often unpaved and uphill.

Drew reiterated his concern for hauling the large carts down the driveways during winter months and wanted to know if the Town had a plan for address residents who chose to leave their carts at the end of the drive all the time and brought their trash down to the bins. He noted the potential damage to the carts caused by getting hit by the snowplow and also felt the visual perspective of keeping the bins roadside as unattractive.

K. Seward agreed that it would be an issue to leave the carts roadside. R. Elkins added that we are a tourist community and leaving the carts roadside would be unattractive.

Bob Rudd asked if the Town would own the vessels after the term. K. Seward explained that he and Pattie considered this option and decided that the Town does not want to be in the cart business. Rudd asked if the cart is damaged by contractor the contractor would replace it, if the resident damaged the cart they could purchase a replacement for approximately \$65-\$70.

Todd Beckner from Waste Management thanked the Town for their years of business. Todd explained that over the years the Town of New Glarus has been a challenge in the winter due to the hills and thanked the Board for their patience. He reported that he has met with Keith and Pattie over the last couple years about the pros and cons of going to the container system. He noted that there were some advantages of staying with the manual pick up. Typically, Waste Management will take whatever is put out at the road with the manual collection service. Unless it is a couch or refrigerator they will pick it up. This would not be the case with a carted system. Todd reported that it is actually less expensive for them to collect manually since they would not incur the cost of purchasing the bins. He noted that the price they quoted assumed the Town would own the carts at the end of the contract period. If the Town chose to go strictly manual there would be an adjustment down since the carts would not be factored into the price. Finally, Todd explained that Waste Management could be flexible with their service.

Bill Haight explained that he lives on top of a hill and has had problems with winds and animals. He has now uses two 39 gallon containers with lids. He has had problems with drivers losing his lids but overall he would not be opposed to making the switch. He did note that his driveway is not as long as other residents.

Susan Crum asked how heavy an empty vessel would be. The carts weigh approximately 20 pounds.

K. Seward thanked the residents in attendance for their input. Seward explained that there are several questions that need to be determined in order to make a decision. Manual versus Automated, weekly versus bi-weekly and the number of bulky waste pickups per year. Seward explained that the costs for the trash and recycling pickups will be charged back to the residents as a special charge on their taxes.

C. Narveson asked:

1. How do the attachments to haul containers work?

Pellitteri uses one made by Cansporter which lifts the carts up and costs about \$13.

Advanced uses one that costs approximately \$24.99 which is a metal attachment which uses the cart's wheels.

2. Do any of the haulers have walk out service.

Tim from Pellitteri reported that they have a form that a resident can apply for hardship and can have the form signed by their Doctor. In that case, the haulers will pick up at their door. All vendors agreed they had similar agreements.

Chris noted he was concerned with residents hauling these large carts in icy or snowy conditions and felt we were shifting the haulers workers comp liability to our residents. He also did not care for the idea of leaving the large carts roadside.

Chris spoke in favor of the manual service as Waste Management will pick up most items left for them where the automated service would not pick up anything left outside the carts. Chris also noted that he felt that if busses are going garbage trucks should be going. Todd Beckner explained that garbage trucks are heavier and have more stops and starts than busses. A school bus may have 20 stops on a route where the garbage trucks have 400.

R. Elkins asked what items would be allowed during Spring and Fall pickup:

Advanced proposed a Spring and Fall Pickup and will take: Furniture, rolled carpeting (not to exceed 4' in length, lumber (neatly stacked 4' maximum) and any item that one person can pick up. Items that would be excluded would be large appliances, Freon containing electronics, construction materials, tires, batteries and e-waste (TV's, PC's etc.)

Todd Beckner agreed with the list.

No action taken.

Mark Hazelbaker, Attorney for the Town added that he was happy with the Automated collection within his community as it made recycling easier and kept wildlife out.

- 5) Conditional Use Permit - Gehl: K. Seward gave a brief explanation of the request and stated that the request had gone before the ETZ Committee for a Conditional Use Permit. Seward explained that there were three requirements identified before the Conditional Use Permit was approved by the ETZ Committee on September 21, 2011 First, that the land under the condo could not be split, the second was that there must be a Condo Association Agreement prior to the sale of the first condo unit and the third requirement was that they had to provide the Town with a signed copy of the Condominium Plat. The Gehl's have submitted a draft of the Condominium plat and Declaration of Condominium. C. Narveson moved to approve the Kristy Lane Declaration of Condominium and authorize the Town Chair and Clerk-Treasurer to sign the Condominium Plat when the Gehl's bring in the original document, J. Hoesly 2nd. Motion carried.
- 6) Zentko Issue - Planning Commission Recommendation: K. Seward noted that this is a situation where the CSM was signed without consideration to available open space. The Plan Commission agonized over the situation and asked the Town's Attorney for a recommendation on the issue. Attorney Hazelbaker advised that the Board follow the Plan Commission's original recommendation dated 9/23/2010. C. Narveson moved to remain consistent with attorney's recommendation and take no action with respect to Zentko's two additional building permits, J. Hoesly 2nd. Motion carried.
- 7) Bellefeuille and Bozek Consider Affidavit and Amended CSM: Attorney, M. Hazelbaker reported that a land division was originally approved with a certain area of open space and the buildable envelope defined. Angela Black, attorney for the landowner worked with M. Hazelbaker to amend the original CSM to re-define the spaces. M. Hazelbaker recommends signing the Affidavit and Amended CSM Resolution. The issue has been before the Plan Commission. R. Elkins moved to adopt the resolution to approve the affidavit and amended CSM, C. Narveson 2nd. Motion Carried.
- 8) Public Comments: None
- 9) Finance Committee Report:

- a) Accounts Receivable Aging List: D. Streiff reported that \$60 had been billed in June and \$1,418.54 has been billed so far in July. There is currently \$1,344.54 in outstanding receivables.
- b) Accounting Reports w/Monthly Bank Reconciliation: D. Streiff reported that the June accounts balance.
- c) Payment of Bills: D. Streiff moved to approve June Checks 17636-17638 and ACH Payments 24372 & 53568. C. Narveson 2nd. Motion carried.

D. Streiff moved to approve May Checks 17639-17665 C. Narveson 2nd. Motion carried. D. Streiff moved to approve ACH Payments 40408, 40409, 40410, 40411, 308052& 93501. C. Narveson 2nd. Motion carried.

- d) Payroll Direct Deposit Request: Salter reported that Carrie Krahenbuhl, of the Bank of New Glarus was on vacation and Salter could not get the needed information needed for Payroll Direct Deposit and requested to revisit the topic at next month's meeting. Without objection the issue will be on next month's agenda.

10) Clerk-Treasurer Report:

- a) Correspondence: P. Salter reported that there was a handout in the packets of upcoming local government programs available through the UW Extension's Local Government Center for July and August.
 - i) Email from Tonya Gratz regarding Ochsner property drainage: Attorney, M. Hazelbaker cautioned that an engineering study should be done before any ditch work is completed. He also noted that this cost would be a specific benefit to the resident. What is the peak water flow going to be. No action tonight. Without objection topic will be added to next month's agenda.
- b) WMCA Clerk's Conference: P. Salter reported that this year's Clerk's Conference is in Rothschild, WI. The conference runs from Tuesday, August 19 through Friday, August 22. Due to a scheduling conflict, Susan will not be available that week as she will be on vacation and the office would not be open during those days. Salter explained that the conference is very important because it is at this conference that Clerk's receive most of their Election training required by the GAB. She reported that she would be able to check phone and email messages throughout the day and respond accordingly from the conference. She requested approval from the board to attend the conference which was budgeted for and will cost \$646 not including mileage or out of pocket expenses (\$250 conferences, \$69 presentation skills and \$327 hotels). J. Hoesly made a motion to allow Salter to attend the conference. R. Elkins 2nd. Motion carried.
- c) Noxious Weed Ordinance Recommendation: J. Hoesly moved to approve Resolution to adopt the weed ordinance as presented. D. Streiff 2nd. Motion carried.

11) Chairman's Report:

- a) Office Location Discussion: K. Seward reported on the Library space option. Swiss Center is a moving target. Swiss Church also has space available. M. Hazelbaker suggested looking at Town of Berry, Town of Bristol, offices, common room and safe and other types of buildings.
- b) Worker's Compensation for Elected Officials Emergence Work: M. Hazelbaker cautioned board members not to be involved in emergency work. Without objection confer with Kubly tree service when Patrolman is not available.

12) Plan Commission Report:

- a) Impact Fees Discussion: K. Seward reported that our Impact Fees are coming due. We are in year 6 of 10 years that we can use the funds. Intergovernmental agreement is needed to share funds and there is no current movement on the Village's interest in executing the Intergovernmental Agreement. Without objection schedule a meeting with M. Hazelbaker to discuss planning.

- b) Plan Commission Member Appointments: K. Seward reported that two Plan Commission member's terms expired at the end of April of this year and one member, Reg Reis' term actually expired last year but the oath of office wasn't completed. D. Streiff made a motion to re-appoint the members as follows: Reg Reis for a term of 4/30/13-4/30/16 and Robert Elkins and John Ott who's terms will run from 4/30/14-4/30/17 to the Plan Commission . J. Hoesly 2nd. Motion carried.

13) Parks Report:

- a) Consider Parks Recommendation of Pool Scholarship: C. Narveson reported that the Parks Commission is working on establishing a swimming pool scholarship program to help with the costs of a Village pool pass for our residents. C. Narveson stated that in the past the Village administered the application process and would request reimbursement from the Town Board for our residents who had received a scholarship.

Narveson presented the board with a resolution to enact the pool scholarship and moved to approve the resolution as presented, R. Elkins 2nd. K. Seward moved to amend the resolution to provide up to \$300; and amend item 3 of the resolution to state that monies budgeted, but not awarded shall not be carried over to following years. C. Narveson agreed to amend his motion to allow recommendations, R. Elkins Agreed. Motion Carried.

- b) Request to use Sinking Funds for Multi-Purpose Recreational Project: C. Narveson reported that the School District owns the tennis courts in Veterans Park for more than just tennis. They discussed using the courts for soccer practice in the spring, add a slight curb so that the courts could be flooded in the winter as a location for an ice skating rink. Narveson wanted to get a feel for how the Town Board would feel about using a portion of the Community Sinking Fund Account to support this joint project with the Village. Costs would be split with the school district. Include a hold harmless clause in the agreement. C. Narveson estimated the total cost to be \$50,000. Without objection C. Narveson can explore interest in the project.

- 14) Closed Session: C. Narveson moved at 9:25 p.m. to enter into closed session per §19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. J. Hoesly 2nd. A roll-call vote was held. D. Streiff voted aye, J. Hoesly voted aye, K. Seward voted aye, R. Elkins voted aye and C. Narveson voted aye. Motion carried unanimously.

D. Streiff moved to return to open session at 9:50, J. Hoesly 2nd. A roll call vote was held. C. Narveson voted aye; R. Elkins voted aye; K. Seward voted aye; J. Hoesly voted aye and D. Streiff voted aye. Motion carried unanimously.

- 15) Action on Closed Session: No action.

- 16) Next meeting: The Regular Town Board meeting was scheduled for August 19th, 2014 at 6:30 p.m. The date was subsequently changed to August 13th because both Susan and Pattie were gone the week of the 19th.

- 17) Adjourn: J. Hoesly moved to adjourn at 9:50 p.m., 2nd by C. Narveson. Motion carried.