

MINUTES
TOWN OF NEW GLARUS
Regular Town Board Meeting
Town Hall – Swiss Miss Center 1101 Hwy 69 New Glarus
05/13/2014 - 6:30 p.m.

ATTENDING: Board Members: Keith Seward, Dean Streiff, Jim Hoesly, Robert Elkins, Pattie Salter and Dennis
ABSENT: Chris Narveson
ALSO ATTENDING: Pete Koch

K. Seward called the meeting to order at 6:30 p.m.

- 1) Proof of Posting: P. Salter confirmed proper posting.
- 2) Approve Town Board Minutes:
 - a) 04/15/14 Annual Meeting: R. Elkins moved to approve the 4/15/14 Annual Meeting Minutes as presented, D. Streiff 2nd. Motion Carried.
 - b) 04/15/14 Regular Town Board Meeting: D. Streiff moved to approve the 4/15/14 Regular Town Board Minutes as presented, R. Elkins 2nd. Motion Carried.
- 3) Patrolman's Report: Dennis is on vacation this week.
 - a. Results of Spring Road Review: Pete Koch from Green County Highway presented cost estimates for the spring road main. Pete handed out a summary sheet of the 2014 projects to each board member. Pete explained that the Argue Road work is for a 36" x 48' wide cattle pass/culvert is shared with the Town of Exeter. The \$2,000 shown is the Town of New Glarus' portion before the County's reimbursement. Pete expected the total cost to be approximately \$4,000 split between the Town of New Glarus and the Town of Exeter.

He explained that the project would be eligible for the 50/50 drainage reimbursement where the local municipality would be responsible for the first 1,500 which would be split evenly with Exeter, the County then pays the next 1,500 and whatever is left over \$3,000 would be split between the County and the local municipalities. The County would bill both the New Glarus and Exeter for their portions and the reimbursements for the County's portion would be sent close to the end of the year.

If the County were to do all the work, the total would be \$137,824 which would exceed our budget. K. Seward moved to spend up to the budgeted amount of \$133,000. D. Streiff 2nd. Dennis will work with Pete to meet our budget within the next two weeks. Motion carried.
 - b. Pioneer Road TRI-D Results: K. Seward reported that he received confirmation that the Town would be receiving roughly 50% of the cost of the Pioneer Road project. Keith has a meeting next week with Tim Schleeper of Vierbecher to begin the process. Without objection we will begin the Engineering for the whole project then decide what we wish to do once the bids are received. C. Narveson had submitted correspondence in favor of beginning the engineering for the whole project..
- 4) Public Comments: K. Seward reported that he attended the Village Board meeting last week and was discouraged by two items. The location of the library sites which will be delayed until safety cost issues can be studied. The second item was the issue of the CBA which they voted 4 to 3 against continuing.
- 5) Finance Committee Report:
 - a) Accounts Receivable Aging List: P. Salter reported that we billed \$36 in March and \$694.84 in April. We billed \$12 so far in May. There are currently two outstanding receivables in the amount of \$658.84.
 - b) Accounting Reports w/Monthly Bank Reconciliation: P. Salter distributed the accounting reports and explained that she has experienced problems with the software program but was able to balance the checkbook through February. She has been working with Town Hall Software to work through the issues and hoped to have the

reporting worked out by the June meeting.

- c) Payment of Bills: D. Streiff moved to approve May Checks 17583-17604 in the amount of \$14,382.53. R. Elkins 2nd. ACH Payments for May will be submitted at next month's meeting. P. Salter noted that there was a check included in the payments for Susan to attend the Treasurer's Institute in Green Bay this summer. Motion Carried.

6) Clerk-Treasurer Report:

a) Correspondence:

- i) Library Director's Report: Included in the packet.
- ii) Public Service Notice from WPL that they plan to freeze electric rates for two years.
- iii) New Glarus School District sent notice of the new School Board members.
- iv) UW Extension Local Government training opportunities - If anyone is interested in attending let Pattie know so she can register you.
- v) Easter Seals Donation Request: No action.
- vi) Worker's compensation question: K. Seward reported on information he received from Craig Kamholz of Rural Insurance stating that it would be questionable if a board member would be covered by workers compensation. The Town Board would need to decide if it is considered normal work for a board member to go out in an emergency to do work for the Town. The board felt that this topic should be discussed at a future meeting.
- vii) MSA and Snyder and Associates both read that we have received funding for Pioneer Road and are interested in being included in the bidding process.

b) Goals Update:

- i) P. Salter Reported that she had a 3 main goals for this year. 1. Update the Accounting system, P. Salter is nearly finished with this. 2. Upgrade Clerk's desktop computer and laptop - both will be delivered next Thursday. 3. Bring the Parks website in-house. Pattie reported that she is working with the Department of Administration in adding a new section to our existing website for the Parks Commission. The price should not change, but the Parks link should still have an independent look and feel.

7) Chairman's Report:

- a. Refuse and Recycling Negotiation Document: K. Seward reported that requests for pricing have been sent to Waste Management, Advanced Disposal and Pelleteri. Seward asked the board members how much involvement the Board would like to have in the decision process. Without objection, K. Seward and P. Salter will meet with the prospective haulers and report back to the Board with a recommendation.

Both J. Hoesly and R. Elkins felt the Bulky Waste Day should be published. P. Salter reported that the notices were posted in our three public areas and on our website.

- b. Noxious Weed Ordinance: K. Seward reported that Pattie and Mike Davis are meeting next Wednesday to work on the Ordinance.

8) Plan Commission Report:

- a) Without objection, Dean Streiff was appointed as a Plan Commission Member. He will be sworn in at the next Plan Commission meeting.

9) Parks Report: C. Narveson was absent. P. Salter reported that both the workshop and tree sale were well attended.

10) Next meeting: Board of Review is scheduled for June 10, 2014 at 6:00 p.m. The Regular Town Board meeting was scheduled for June 17, 2014 at 6:30 p.m.

11) Adjourn: J. Hoesly moved to adjourn at 8:00, 2nd by D. Streiff. Motion carried.