

**MINUTES**  
**TOWN OF NEW GLARUS**  
**Regular Town Board Meeting**  
**Town Hall – Swiss Miss Center 1101 Hwy 69 New Glarus**  
**03/18/2014 - 6:30 p.m.**

**ATTENDING:** Board Members: Keith Seward, Dean Streiff, Chris Narveson (6:32), Jim Hoesly, Robert Elkins, Pattie Salter and Dennis

K. Seward called the meeting to order at 6:30 p.m.

- 1) Proof of Posting: P. Salter confirmed proper posting.
- 2) Approve Town Board Minutes:
  - a) 02/12/14 Regular Town Board Meeting: D. Streiff moved to approve the minutes as presented. R. Elkins 2<sup>nd</sup>. Motion carried.
- 3) Patrolman's Report:
  - a. Bridge Inspection Report: D. Nielson reported that the County needs to contact the DNR before any work can be done. The DNR will let the County know if a hydraulic study is needed.
  - b. Weight Limit Signs: Signs will be posted within the next week or so.
  - c. Set Date for Spring Road Review: Without objection the spring road review was set for April 12<sup>th</sup> beginning at 8 a.m. Anyone interested in going should meet at the Town Garage. C. Narveson noted that they are in the process of selling their van so the Town may need to rent a vehicle for the review.
- 4) Public Comments: None.
- 5) Special Guest – Russel Larson for Kegs and Eggs Bike Ride: May 10<sup>th</sup> bike ride with approximately 200 riders. P. Salter has requested that the group provide the Town with proof of insurance listing the Town as an additional insured and include a hold harmless clause. Russel Larson arrived to the meeting at 8:10 p.m. and introduced himself to the group and explained the event and course in greater detail.
- 6) Finance Committee Report:
  - a) Accounts Receivable Aging List: D. Streiff reported that \$104 was been billed in February and \$12 has been billed in March. There are currently no outstanding receivables.
  - b) Accounting Reports w/Monthly Bank Reconciliation: D. Streiff reported that the February accounts balance.
  - c) Payment of Bills: D. Streiff moved to approve February 17483-17493. R. Elkins 2<sup>nd</sup>. Motion Carried.  
  
D. Streiff moved to approve March checks 17494-17532 and ACH payments #19957, 21350, 40268, 40269, 40270, 40272, 50016, 55229, 78052, 93980, 97026, 50067. C. Narveson 2<sup>nd</sup>. Motion Carried.
- 7) Clerk-Treasurer Report:
  - a) Correspondence:
    - i) Training Opportunities
      - (1) UW Extension Wisline classes – A printout was included with the packets
      - (2) Board of Review – Information on how to take the training on-line was included in the packets
    - ii) Local Government Days: Scheduled for Monday, April 14 at the Moose Lodge, starting at 11:30. Lunch will be served. Topics include Invasive plants in Green County, Bridge Inspection Program, Upcoming projects, Report on 2013 Projects and 2014 cost estimates. D. Nielson, D. Streiff & K. Seward plan to go.
    - iii) Blanchardville Co-op Annual Meeting: The Co-op annual meeting is scheduled for March 19<sup>th</sup> lunch will be served from 11-1 p.m. with the business meeting beginning at 1 p.m. D. Streiff and P. Salter plan to attend.
  - b) E-Newsletter – Website Updates: P. Salter reported that changes have been made to make the Town's website more informative for residents. A new button has also been added for residents who wish to subscribe to receive

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meeting agendas and minutes. She also reported that she and S. McCallum are working to integrate the Parks Website.

- c) Weed Commissioner Appointment: P. Salter reported that the town currently does not have a weed commissioner. She noted that one will need to be appointed at the April meeting. Our noxious weed notice must be published on or before May 15<sup>th</sup>.
- d) Set Open Book and Board of Review Dates: Open Book was scheduled for Saturday, May 17 from 10 a.m. to noon and Board of Review was scheduled for June 10, 2014 at 6:00 p.m. There was a brief discussion on whether or not to combine the Regular Town Board meeting with the Board of Review meeting. P. Salter noted that they should be held independently.
- e) Set Annual Meeting Date: April 15, 2013
  - i) Topics will include:
    - (1) Office Space
    - (2) Refuse and Recycling Options
    - (3) Pioneer Road Work
    - (4) Town Growth Plan

8) Chairman's Report:

- a. Implement of Husbandry: K. Seward reported that WTA sent a letter asking for support of AB 648/SB 509. Without objection K. Seward will work with the Clerk to send the letter.
- b. Discuss Street Use Permit Ordinance: There was no interest.
- c. Potential Office Space: The board members reviewed the office space above the drugstore. We now have 4 potential office sites: The Swiss Center basement, the space above the drugstore, the new library and building our own. If built in the ETZ the plan would have to go before the ETZ Committee.
- d. Insurance Claim: K. Seward reported that P. Salter's car was backed into at the WTA Belmont meeting. It was a hit and run. K. Seward reported that he talked with Rural Mutual Insurance and the Town can choose to file a claim for the accident. P. Salter reported that she was informed by Rural Insurance that the employee's car insurance would cover the majority of the claim with Rural Insurance covering the deductible. If an employee did not have collision, Rural Insurance would cover up to \$2,500 of the claim. R. Elkins moved to allow P. Salter to submit a claim to Rural Insurance for the deductible, D. Streiff, 2<sup>nd</sup>. Motion carried. K. Seward suggested that a representative attend a future town board meeting and review that town's insurance coverage.
- e. Closed Session: C. Narveson moved at 8:15 p.m. to enter into closed session per §19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. J. Hoesly 2<sup>nd</sup>. A roll-call vote was held. D. Streiff voted aye, J. Hoesly voted aye, K. Seward voted aye, R. Elkins voted aye and C. Narveson voted aye. Motion carried unanimously.  
  
D. Streiff moved to return to open session at 8:22, C. Narveson 2<sup>nd</sup>. A roll call vote was held. C. Narveson voted aye; R. Elkins voted aye; K. Seward voted aye; J. Hoesly voted aye and D. Streiff voted aye. Motion carried unanimously.
- f. Action on Closed Session: R. Elkins moved to authorize the Town Chairman to notify Mr. Mark Hanson of Blue Ridge Development by certified letter that his claim for unlawful taxes had been denied because the claim was not filed timely. J. Hoesly 2<sup>nd</sup>. Motion carried.

9) Plan Commission Report:

- a) Hidden Knoll Non-Conforming Driveway: The letters went out with no response from residents.

- 10) Parks Report: C. Narveson submitted requests for payment for the down payment of trees, to pay for printing of the parks brochure, annual membership for Friends of the New Glarus State Park and The Prairie Enthusiasts. No objection.

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C. Narveson also reported that he has been having a hard time making it to the Parks Committee because of new work commitments. The committee is working on a new meeting date.

- 11) Closed Session: J. Hoesly moved to go into closed session per §19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. R. Elkins 2<sup>nd</sup>. A roll call vote was taken. D. Streiff voted aye; J. Hoesly voted aye; K. Seward voted aye; R. Elkins voted aye and C. Narveson voted aye. motion carried unanimously at 8:30 p.m.
- 12) C. Narveson moved to return to open session at 9:50 p.m. D. Streiff 2<sup>nd</sup>. A roll call vote was taken: C. Narveson voted Aye; R. Elkins voted aye; J. Hoesly voted aye; D. Streiff voted aye and K. Seward abstained from voting. Motion carried by majority vote.
- 13) Action on Closed Session: No action was taken.
- 14) Adjourn: R. Elkins moved to adjourn at 9:51, 2<sup>nd</sup> by D. Streiff. Motion carried.