

**TOWN OF NEW GLARUS  
PARKS COMMISSION MEETING  
OCTOBER 21, 2013  
MINUTES**

ATTENDING: Chris Narveson, Andy Elkins, Dana Emmerton, Chris Reis and  
Susan McCallum, Deputy Clerk

ABSENT: Pete Raskovic

ALSO ATTENDING: Harry Pulliam arrived at 8pm.

CALL TO ORDER: C. Narveson called the meeting to order at 7:25 p.m.

AGENDA:

1. Proof of Posting: Deputy Clerk attested to proper posting.
2. Present September 11 and October 10 minutes. Approve Minutes of August 8, 2013:  
A. Elkins moved to approve the August 8 minutes, C. Reis 2nd. Motion carried.  
September 11 minutes were reviewed. Draft October 10 minutes were not available.
3. Public Comments, possible new member attendance:  
S. McCallum presented a letter from UW Botany department regarding the rare cedars related to the commission from TPE. They identified the hybrid species of Juniper and expressed appreciation for the samples and pictures of the plants that have not been identified in 30 years. S. McCallum will do some PR with the data either on Facebook and/or in local paper.
4. Discuss and consider:
  - a. Barn Workshop: A. Elkins moved to approve expenditures of: \$230 for mailing, \$14.64 labels, \$100 for printing, \$150 Honorarium for speaker- Tschudy, refreshments costs \$29.74, D. Emmerton 2<sup>nd</sup>. Motion carried. There was not a follow-up discussion regarding the workshop.
  - b. 2014 Trees Program:  
Tree types were reviewed and compared with price lists from Green County and Schumachers. The discussion included changing the type of oak, C. Narveson said the village arborist said the Pin Oak is fastest and easiest to grow. It was decided to add Red Oak at 2-3' and change size of Pin Oak to 2-3' size, change sizes of White Pine and Paper Birch to 2-3'. It was decided to split the orders between the two suppliers; Sugar Maple, Sycamore and White Pine from Green County, Pin and Red Oak, Butternut and Paper Birch from Schumachers. The quantities required for ordering were reviewed and discussion included ordering more than pre-orders for same day sales expecting higher volume of sales than last years' sold out and keeping the higher prices for those sales. Down payment requirements were reviewed which should allow for prepayments to fund Schumachers 25% pre-payment. It was decided to extend the deadline for ordering to December 15 based upon company order deadlines and the orders need to come into the Town Hall office. A. Elkins moved to do a town mailing of the order form adding while supplies last, due 12/15, return to Town office, add Red Oak and include a welcome to our new member and need for another

member, D. Emmerton 2<sup>nd</sup>. Motion carried. The commission will assemble mailing at the November 14 meeting. Additional advertisement was discussed. D. Emmerton suggested order forms (numbered to identify how many taken) posted at Roy's, the post office, library and other possible locations. Also discussed were paid Radio ads, the WEKZ events calendar and also listener call in during afternoon on air show. Non-profit groups were identified, not all are just New Glarus participants or do fund raising. C. Narveson moved to have either the Boy or Girls Scouts handle the distribution and receive any profits, C. Reis 2<sup>nd</sup>. Motion carried. A. Elkins abstained. A. Elkins will make contacts for the Girl and Boy Scout troops. A. Elkins moved to spend up to \$1500 for tree purchases, D. Emmerton 2<sup>nd</sup>. Motion carried.

c. BBRC 2013 maintenance expenditures:

A. Elkins moved to spend up to \$1,740 from the 2013 budget for cutting and treating brush starting with top area and working down into ravine, D. Emmerton 2<sup>nd</sup>. Motion carried. TPE has been contacted for the spring burn and we are on their schedule.

H. Pulliam said that he met Adam Ingwell at the park and he knows someone in Badger Woodturners that may be interested in cutting and taking larger box elders from the property at no expense to the Town.

A. Elkins moved to spend remaining 2012 budget for up to 4 bird blinds not to exceed \$999.58, D. Emmerton 2<sup>nd</sup>. Motion carried. A. Elkins will get material quotes from the New Glarus lumber yard.

5. Discuss and Consider 2014 Budget:

The commission was notified by host that website maintenance will no longer be performed by her in 2014. It was decided to do this in house, therefore remove \$300 from the 2014 budget. It will be monitored in 2014 to see if this will mean additional expenditures.

C. Narveson moved to add a new line item of \$300 to the 2014 budget for family pool scholarships, A. Elkins 2<sup>nd</sup>. Motion carried. This is a program that the Town Board in the past has approved payment to the Village of New Glarus. The commission will look at criteria and funding levels in the coming months to develop a program to present to the residents.

C. Reis moved to add a new line item to the 2014 budget for recruitment in the amount of \$300, D. Emmerton 2<sup>nd</sup>. Motion carried.

There was discussion regarding pros and cons of budgeting for sharing costs regarding capital cost for fencing of a joint dog park with the village. The joint committees have been working for years on establishing a dog park; this is an opportunity for a small location to be evaluated for communities support. C. Narveson suggested using the current balance in the sinking funds for this capital expenditure. The village estimated \$6000 for a fence; they intend to apply for a grant for \$2500 and rest jointly covered. A. Elkins moved to spend up to \$1,500 from the current balance of the Community Partnerships Park Sinking Fund, D. Emmerton 2<sup>nd</sup>. C. Narveson felt this expenditure will be difficult to justify to the Town Board and asked for a commission member to attend tomorrow's meeting. A. Elkins agreed to attend. Motion carried.

C. Narveson moved to approve proposed 2014 budget as presented for \$12,346 including new line item for Trails/Parks development of \$800, reducing Town Hall/Park Sinking fund to \$4,500 and reduction in BBRC Maintenance/Restoration to \$1,500, D. Emmerton 2<sup>nd</sup>. Motion carried.

6. Schedule Next Meeting and Set Agenda: Nov. 14, 7pm. Discussion with DNR rep. regarding trail development, approve bird watching station materials, complete tree order mailing.

7. Adjourn: C. Reis moved to adjourn at 9:44 pm, D. Emmerton 2<sup>nd</sup>. Motion carried.