

**Town of New Glarus  
Parks Commission Minutes  
Thursday April 11, 2013 @ 7:00 pm**

ATTENDING: Andy Elkins, Dana Emmerton, Chris Reis, Chris Narveson, Pete Raskovic (arrived at 7:22pm) and Susan McCallum, Deputy Clerk.

ABSENT:

ALSO ATTENDING: No one.

CALL TO ORDER: C. Narveson called the meeting to order at 7:05 p.m.

1. Proof of Posting: S. McCallum, Deputy Clerk confirmed proper posting.
2. Approve Minutes of March 14, 2013: Minutes were reviewed. A. Elkins moved to approve C. Reis 2<sup>nd</sup>. Motion carried.
3. Public Comments: None
4. Discuss and Consider: Blue Bird house installation, boundary marking surveying and bird watching stations: A. Ingwell was not able to be at this meeting and emailed information regarding installing houses. He will be visiting the park to determine the number of current houses. The Commission reviewed the materials on placement of and care for the houses. C. Reis suggested a trail camera could be used to monitor the houses for clean out, others suggested a live cam to link to the website, everyone will research options and bring back to the next meeting. C. Narveson visited the conservancy and took a picture of the sign and lane going in to share with the commission. He did not have an opportunity to check on survey costs. D. Emmerton and A. Elkins will be attending a scout meeting 4/15 and discuss with them a time frame. D. Emmerton will call A. Ingwell for number of current houses. C. Narveson suggested if they install before the next meeting to email everyone to participate. The land records documents were reviewed and determined correct location of conservancy of approximately 4.7 acres. Other possibilities for Town park land was discussed including Tell Park and past discussion regarding the Tell Shooting Park. Because there isn't enough acreage to install all ten houses at BBRC, it was decided to install a house between the evergreen trees leading in and at all the outside corners for a total of five placements. The remaining will be discussed in the future; possibilities include storing or donating some to the New Glarus Woods, the new library, the school, or Tell Grounds. A. Elkins will talk to Mr. Ziegler about using them for educational purposes. P. Raskovic wondered whether someone from this Commission should meet with people who live around the conservancy to communicate our future plans, all agreed. It was discussed to install only two bird watching stations at either end so participants would see the activity in between and not create neighborhood observation. There was a lengthy discussion regarding possible changes to the joint negotiations regarding the new library/Town all based upon April elections in the Village.
5. Review; handouts, program updates form, 2012/2013 budget, Village of New Glarus Arbor Day plans: McCallum reviewed the handouts, program updates form and budget for the Commission. C. Narveson suggested a donation of \$500 to Paul Jennrich

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to assist with costs of trees to be designated for replanting the Oak Savannah. There was consensus and this expenditure will be on the May agenda. Also after all tree sales are done donate what is left.

6. Review and discussion of impact fees: Tabled to May meeting.

7. Discuss trails and easements, joining TPE-invitation for May: C. Narveson moved to join TPE, A. Elkins 2<sup>nd</sup>. Motion carried. The Commission will invite the local chapter representative to the May meeting and get clarification of membership dues. Postpone trails and easements discussion until May.

8. Discuss and consider: Follow-up to Tree Workshop, Tree Sales planning, Barn Workshop updates: Everyone felt the workshop was successful, Cory Secher was an excellent speaker and they would like to invite him back for a future event. S. McCallum passed out an email from him asking for feedback and possibly forwarding that to his superior, A. Elkins suggested they give excellent feedback. It was decided the Deputy Clerk will create the letter including the following comments; very professional and personable, very knowledgeable answering attendees questions, great coverage regarding the trees being offered for sale including: specifics for each, how to plant and mistakes, pros and cons; excellent power point, he took time to answer all attendees questions, many and great handouts, pests coverage we had not thought about, want to invite him back. The commission members said he refused offers of compensation, he is unable to accept. For the workshop; good turnout, did not include actual hall location in mailings/articles so there were people who did not know where the hall is located. In addition the new librarian did not know where town hall was, directed people to the old hall, so in the future put address on fliers etc. An attendee suggested we do something on bees in the future. A few people came at 8pm. In future use the "attendance for event" feature on Facebook and maybe ask people to call in. Put it on flier to go and register, because we may need a larger place. P. Raskovic said the flip charts he ordered on invasive species are still coming. S. McCallum will put on Facebook when they are available for people to pick up. One person expressed interest in the commission, think it was person who signed sheet, McCallum will do follow up call.

A. Elkins has buckets, will need water and plastic bags were ordered by office. He is creating a single sheet informational handout for all trees that also includes Digger's Hotline, 811 and local 800 #. D. Emmerton will get permission from Roy's if there is a need to sell there the following weekend. There were cookies left from workshop to use, lemonade/coffee and handouts. D. Emmerton can be in charge of opening and closing office. It was decided to order from Sweet Street Bakery, a dozen each muffins and sweet rolls, S. McCallum will order and try to get a better price. D. Emmerton will also pick-up these.

Barn Workshop- covering from the mechanics of saving a structure to complete renovation. Nothing new to report, will keep on agenda.

9. Facebook page administrator training: McCallum will make all committee members an

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administrator and they will make arrangements to meet with her for training. We will think about how to make this work and discuss at next meeting. Discussion included; whether anyone posting can, all funneled through Deputy Clerk or email for consensus.

10. Schedule Next Meeting and Set Agenda: May 9, 7:00pm., next agenda discuss spring clean-up.

A. Elkins was our only attendee at the Joint Meeting April 4 at the Village Hall. Next joint meeting will be July 11<sup>th</sup> 6:30pm, here at the Town Hall.

11. Adjourn: A. Elkins moved to adjourn at 9:20 pm, D. Emmerton 2<sup>nd</sup>. Motion carried.