

**TOWN OF NEW GLARUS
PARKS COMMISSION MEETING
DECEMBER 13, 2012
AGENDA**

ATTENDING: Chris Narveson, Andy Elkins, Chris Reis, Dana Emmerton and Susan McCallum, Deputy Clerk.

ABSENT: Pete Raskovic

ALSO ATTENDING: No one.

CALL TO ORDER: C. Narveson called to order at 7:30

AGENDA

1. Proof of Posting: Deputy Clerk verified three posting places.
2. Approve Minutes of November 15, 2012: Motion to approve by A. Elkins, 2nd by C. Reis.
Motion carried.
3. Public Comments: None
4. Informational, Hoesly Pond timeline: Deputy Clerk distributed 6-29-12 communication from the FFA, reviewed by commission.
5. Discuss Commission recruitment, create contact list, update on 7 vs. 5 members and meeting schedule:
Deputy Clerk confirmed commission by state statute must be 7 members. Meeting scheduling was discussed including time commitment, times of year that are busier for members, subcommittees, scheduling as needed, perhaps none in August or January. McCallum distributed meeting attendance and schedule for 2012 for reference. No decisions were made. It was decided to keep joint meetings on same night as regular meetings. McCallum handed out a past contact list for reference on how past recruitment names lists were created. Names were reviewed and determinations made as to availability or currently a member. Possibilities include; Dan Clark or his spouse, Gene Dalk, Cheryl Arn and the Albrights. C. Narveson will follow up with calls before the next meeting to Arn, Clark and P. Raskovic regarding his continued membership on commission. A. Elkins gave names of David Woerpel and David Way to C. Narveson and he will follow up with calls before next meeting. It was decided to pass amongst members a draft of a public advertisement outlining the need for members and spring tree sales program, to be approved at January meeting. This would be distributed to township residents via a direct mailing in January/February. Then a mailing right before the tree event in April, possibly a reminder postcard. C. Narveson motioned to move the \$161 printing budget item to January mailing, 2nd A. Elkins, motion carried. Deputy Clerk will draft a press release for local paper on membership need including past/future programs with possibly pictures, to be approved at January meeting.
6. Discuss Direction of Parks Commission, Program Updates form: C. Narveson will contact P. Raskovic for information on past discussed workshops and any ideas he has. It was decided to hold a barn renovation workshop in 2013 and the committee would assist him in organizing. Possible time frame would be March/April or fall. S. McCallum distributed the Program Update form used in the past to track planning on a monthly basis. A. Elkins pointed out that with 2011 plan update one item here was completed. It was decided to utilize the form going forward to keep projects organized and on time.

7. Consider reimbursement of bluebird house materials: D. Emmerton said they got enough material for ten houses and they will construct them in January. Cedar posts are still needed for installation in the spring. A. Elkins motioned to reimburse Dale W. Emmerton \$74.63 for blue bird house materials and the balance of the \$150 allocation designated at last meeting to be a reimbursement for purchase of cedar posts to install the houses in the spring, 2nd by C. Reis. Motion carried.
8. Consider donation to Prairie Enthusiasts. Update on prairie burn: A. Elkins moved to use \$300 from the park site evaluation to donate to the Prairie Enthusiasts for the burn, 2nd by D. Emmerton. Motion carried. S. McCallum presented communication from Pete Raskovic that the burn happened on November 29, she emailed members pictures. He will also be seeding yet this year. Discussion included possible purchase of more seed for 2013.
9. Discuss Educational Workshop(s) in regards to tree order/distribution and Blue Bird Ridge restoration:

A. Elkins asked for clarification on scout's role in distribution of trees and possible monies earned in distribution. Commission asked A. Elkins to discuss expense reimbursement with scouts at their meeting and report back for decision in January. It is the intent of the commission that this event will be a non-profit. Budget for the trees was reviewed with \$118 left unspent in the Maintenance/Restoration of BRC account, this account was also reduced by bluebird house expenditures. Discussion included the location for distribution such as Roy's Market, may not work for a talk, may need to hold prior to, would there be a fee for the instructor/presenter, or just pamphlet on instructions in planting and/or instruction on living snow/wind fences. A. Elkins suggested we use the paved area at the rear of the Swiss Miss Center for distribution; we would be able to have someone in township hall as resource, bathrooms and water. Decision was to base this speaker on whether we have a barn workshop, if we don't have that do a tree/plants workshop in relation to Arbor Day. A. Elkins will report in January regarding availability of speaker end of March beginning of April and cost. D. Emmerton will assist. Deputy Clerk will research past tree workshops for January meeting.
10. Discuss agenda for Joint Parks Meeting with Village, our location January 10, 2013: Agenda items to include Dog Park, Hoesly Pond, Updates, Joint Community Center- C. Narveson will contact a representative from the library or school. Scheduled time to be 6:30pm at the Town Hall.
11. Schedule Next Meeting and Set Agenda: January 10 immediately following joint parks meeting at 6:30 pm. Agenda items to include approval and assembling mailing, invite Adam Ingwell to discuss needs for conservancy in February and discuss remaining 2012 budget with recommendation for remaining.
12. Adjourn: A. Elkins motioned to adjourn at 9:40 pm, 2nd by D. Emmerton. Motion carried.