

**MINUTES
TOWN OF NEW GLARUS
Regular Town Board Meeting
11/13/2012**

Town Hall – Swiss Miss Center 1101 Hwy 69 New Glarus @ 6:30 pm

ATTENDING: Board Members: Keith Seward, Dean Streiff, Chris Narveson, Jim Hoesly, Robert Elkins, Pattie Salter and Dennis Nielson

ALSO ATTENDING: Dale Hustad, Town Attorney

K. Seward called the meeting to order at 6:30 p.m.

1. Proof of Posting: Clerk-Treasurer Salter confirmed proper posting.
2. Approve Minutes
 - a. 10/09/12 Marty Public Hearing Minutes: R. Elkins moved approve the minutes as presented. D. Streiff 2nd. Motion carried.
 - b. 10/09/12 Regular Town Board Minutes: J. Hoesly moved approve the minutes as presented. C. Narveson 2nd. Motion carried.
 - c. 10/30/12 Special Meeting of the Electorate Sinking Fund Minutes: R. Elkins moved approve the minutes as presented. D. Streiff 2nd. Motion carried.
 - d. 10/30/12 Budget Hearing Minutes: D. Streiff moved approve the minutes as presented. C. Narveson 2nd. Motion carried.
 - e. 10/30/12 Special Meeting of the Electorate to Adopt Highway and Tax Levy Minutes: R. Elkins moved approve the minutes as presented. C. Narveson 2nd. Motion carried.
 - f. 10/30/12 Town Board Minutes: J. Hoesly moved approve the minutes as presented. R. Elkins 2nd. Motion carried.
3. Public Comments: None.
4. Gof Thomson Request for Subcommittee to Study New Library Budgeting: Mr. Thomson was not in attendance. There was no discussion on this item.
5. Patrolman's Report:
 - a. Remote Solar Powered Streetlight – Exeter Crossing Road: P. Salter reported that PKK Lighting quoted \$14,975 for Solar Powered Streetlight. No action taken.
 - b. Snow Fence: D. Nielson reported that snow fence had been installed throughout the Town.
 - c. Vacation: D. Nielson will be on vacation from Sunday, 11/18 through 11/25. Gary Berg is the emergency contact during Dennis' absence.
 - d. Part-time Patrolman: D. Nielson reported that Patrick Dyer-Smith has been hired as a part-time snowplow driver.
6. Finance Committee Report:
 - a. Accounts Receivable Aging List: D. Streiff reported that \$108 was billed in October and \$12 has been billed so far in November. There are 4 outstanding invoices, 1 new bill for Green County Title in the amount of \$12, 2 For D. Smith Appraisal in the amount of \$12 each and one outstanding invoice in the amount of \$20 billed to Dennis Fazel for a property record research. P. Salter has been attempting to collect the amounts.
 - b. Accounting Reports w/Monthly Bank Reconciliation: D. Streiff confirmed that the October bank accounts balance.
 - c. Approval and Payment of Bills: D. Streiff moved to approve October checks 16845-16850 and ACH #48634. C. Narveson 2nd. Motion Carried.

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D. Streiff moved to approve November checks 16851-16881 & ACH #07329, 50080, 95449, & 96947 C. Narveson 2nd. P. Salter noted that 16855 was a voided check. Motion Carried.

7. Clerk-Treasurer Report:

- a. Election Update: Clerk Salter reported that the Election went smoothly. We had 810 voters of which 188 voted by absentee and we registered 58 new voters during this last election.
 - i. Introduce Ordinance Establishing Split Shifts for Election Officials – P. Salter reported that the Election Officials have requested that we consider a split shift day. An ordinance is necessary to accomplish this. P. Salter distributed a proposed ordinance that would split the day into two shifts, the first shift would be from 6:30 a.m. to 1:00 p.m. the second shift would begin at 1:00 and end with completion of all required Election Day duties after the polls close. Without objection revisit at the next Town Board meeting.
- b. Correspondence:
 - i. Public Hearing Notice: Amending the Dane County Comprehensive Plan by Adopting Amendments Proposed by the Town of Oregon: Notice included in packet.
 - ii. Troxler Family Thank You: Clerk Salter reported that we had received a letter from Alex Troxler's family thanking us for the tree.

8. Chairman's Report

- a. Discuss 5-Year Financial Plan: Without objection revisit next month.
- b. Report on Subcommittee Meeting for Town Hall in New Library: K. Seward reported that he did not attend the last meeting but the group is focusing on where the office rental may be. D. Streiff attended and reported that the main question left to answer was how much of a reduction of rent we would get for the capital contribution. The group is getting close to making a recommendation.

J. Hoesly expressed concern about using the entire Park/Town Hall Sinking Fund toward the new library space. He suggested splitting the fund and designating how much should be allocated towards a park and how much to apply towards the Town Hall. He suggested using the Town Hall funds along with the Community Sinking fund toward the office space within the Library. The concept of owning our office space in the new library was also discussed.

9. Plan Commission Report: K. Seward reported that the Plan Commission did not meet last month.
10. Report on Cooperative Boundary Agreement Status: K. Seward reported that they have asked for a clear definition of the library costs in order to figure out the revenue sharing.
11. Set Next Town Board Meeting: The next meeting was set for December 11th at 6:30 p.m.

Agenda items should include: Split shifts for election workers & 5-Year Financial Plan.

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12. Adjourn: Discussion ended at 7:50 p.m. D. Streiff moved to adjourn, 2nd by R. Elkins. Motion carried.

Patricia I. Salter, Town Clerk-Treasurer