

**MINUTES
TOWN OF NEW GLARUS
Regular Town Board Meeting
09/11/2012**

Town Hall – Swiss Miss Center 1101 Hwy 69 New Glarus @ 7:00 pm

ATTENDING: Board Members: Keith Seward, Dean Streiff, Chris Narveson, Jim Hoesly, Robert Elkins, Pattie Salter and Dennis Nielson

ALSO ATTENDING: Dale Hustad, Town Attorney and Jim Salter, Village President 8:20

K. Seward called the meeting to order at 7:00 p.m.

1. Proof of Posting - Clerk-Treasurer Salter confirmed proper posting.
2. Approve 08/09/12 Regular Town Board Meeting Minutes – D. Streiff moved approve the minutes as presented. C. Narveson 2nd. Motion carried.
3. Public Comments: None.
4. Patrolman's Report:
 - a. Remote Solar Powered Streetlight – Exeter Crossing Road: PKK Lighting in Madison will be providing us with options and a quote. Without objection, revisit topic next month.
 - b. Hoesly Pond Mowing Update: Private party mowed the area.
 - c. Road Maintenance Update: Road painting on Pioneer will be done mid to late September.
 - i. Matching Funds Petition for 2013: D. Nielson & P. Salter will complete and submit to Green County.
 - d. Recreational Trail Crossing Signs: D. Nielson reported that Exeter is not installing the trail crossing signs due to costs as they have 5 signs. There is no grant money available for this. The State recommends using shared revenue to cover the cost. D. Nielson recommends holding off on the signs. Without objection D. Nielson and P. Salter will work with the DNR Ranger to work out a solution from a safety standpoint. If needed we will install no parking signs along the road adjacent to the utility area of Alliant Energy Station located next to the trail.
 - e. Bridge Maintenance Report: D. Nielson is working with Pete at Green County on this.
 - f. Handheld Radio Request: D. Nielson ordered the radios. The actual cost was \$95 more than the board approved amount of \$500. C. Narveson moved to approve the additional \$95. D. Streiff 2nd. Motion carried.
 - g. Vehicle Maintenance: D. Nielson would like to have our truck maintenance done by Lakeside. Without objection Patrolman will get pricing and we'll add the discussion to the budgeting process.
5. Finance Committee Report:
 - a. Accounts Receivable Aging List - \$120 was billed in August and \$12 has been billed so far in September. There are three outstanding invoices, 2 For D. Smith Appraisal for \$12 each and one in the amount of \$25 billed to Dennis Fazel for property record research. P. Salter has left messages in an effort to collect the amounts.
 - b. Review Vierbicher Payment Request for Eddie Klitzke: D. Streiff reported that Vierbicher had inspected the project and report that everything is in order. Patrolman Nielson concurred. R. Elkins moved to approve the request for payment in the amount of \$2,500. J. Hoesly 2nd. Motion carried.
 - c. Accounting Reports w/Monthly Bank Reconciliation: D. Streiff confirmed that the August bank accounts balance.

MINUTES
TOWN OF NEW GLARUS
Regular Town Board Meeting
09/11/2012

Town Hall – Swiss Miss Center 1101 Hwy 69 New Glarus @ 7:00 pm

- d. Approval and Payment of Bills: D. Streiff moved to approve August checks 16780-16788 and ACH #13645. R. Elkins 2nd. Motion Carried.

D. Streiff moved to approve September checks 16789-16811 & ACH #07320, 86450, & 94039 C. Narveson 2nd. Motion Carried.
 - e. Budget to Actual Report: was distributed to all board members. K. Seward noted that we will be reviewing the budget comparison quarterly. The report will be distributed prior to the meeting.
 - f. Review Equalized/Assessed Value Report: K. Seward reported that our Equalized value went down \$4,329,400 based on a decrease in property values.
 - g. Review Assessor's Contract: P. Salter explained C. Galhouse's 2 year approach contract. P. Salter would like to have C. Galhouse Without objection P. Salter add to the budgeting meeting.
6. Clerk-Treasurer Report:
- a. R. Klitzke Fireworks Permit: Clerk Salter reported that the permit was issued for private fireworks display to be held September 2 at W6090 Legler Valley Road.
 - b. Correspondence:
 - i. New Glarus Public Library Update: Reports handed out.
 - ii. Glenda K. Scott 5K Run/Walk – Certificate of Liability Insurance: Copy included in packet.
 - iii. Public Hearing Notice: Amending the Dane County Comprehensive Plan by Adopting the Dane County Farmland Preservation Plan: Notice included in packet.
 - iv. Public Hearing Notice: Amending the Dane County Comprehensive Plan by Adopting the Town of Vienna Comprehensive Plan: Notice included in packet.
 - v. Incident Command Classes: ICS 700 & 100 offered 10/11-11/1 or during the day on 11/28 & 11/29.
 - vi. Letter of Thank you to Russ Whitacre: Attached
 - vii. Water Testing Workshop Followup: Attached
 - viii. Speed Limit Reduction Request for Windmill Ridge and Sandrock: Without objection P. Salter will respond to the residents, ask the Town's Association and order bulletin #21 from the Department of Transportation.
 - ix. US Census Boundary & Annexation Survey: Without object P. Salter will contact Green County and ask why the State cannot provide that information.
 - c. Plan Administrator/Deputy Clerk Update: P. Salter reported that we have hired Susan McCallum who has extensive experience working with Town Boards.
 - d. Noxious Weed Ordinance Discussion: No action taken.
 - e. Troxler Tree: Dedication this Friday at the Middle School.
7. Chairman's Report
- a. Report on Village/Town/Library Board Special Subcommittee Meeting: K. Seward reported on the past meetings. They are in the process of drafting a letter of intent that would lead to a long term lease of space within the new library. The next meeting is scheduled for September 19th.
 - b. Consider Roffer's Proposal for Additional Consulting: K. Seward reported that we are nearing the end of the Cooperative Boundary Agreement but have run out of budgeted funds. We received an estimate, based on time and materials in the amount of \$2,400. The Village approved up to \$3,000. R. Elkins moved to approve up to \$1,500 for the Roffer's Proposal. C. Narveson 2nd. Motion carried.
8. Plan Commission Report

**MINUTES
TOWN OF NEW GLARUS
Regular Town Board Meeting
09/11/2012**

Town Hall – Swiss Miss Center 1101 Hwy 69 New Glarus @ 7:00 pm

- a. Review of Cooperative Boundary Agreement with Possible Amendments: K. Seward report that they attended the Public Hearing. C. Narveson noted that there was a lot of resistance to the cost of the library. J. Salter, Village of New Glarus reported that Denise Anton-Wright South Central Library has clarified that the Village Board cannot change a decision that has already been made by the Library Board. Mr. Salter also reported that there is a public hearing scheduled for October 2nd which is supposed to be on the borrowing for the library, however due to an article in the newspaper people will be coming to the public hearing with the understanding that there will be a presentation on an alternate site. J. Salter has agreed to allow residents to express their opinion on the library site with the understanding that the public cannot circumvent the Library Board by going directly to the Village Board.

C. Narveson moved to allow the Jt. Negotiation Committee to work out the details of the Cooperative Agreement and report back to the Town Board with a draft, J. Hoesly 2nd. Roll call vote: C. Narveson voted aye, D. Streiff voted aye; J. Hoesly voted aye; K. Seward, abstained and R. Elkins, abstained. Motion carried.
 - b. Review of Comprehensive Plan Revision Recommendations with Possible Action: J. Hoesly moved to approve ordinance, D. Streiff 2nd. Roll call vote: D. Streiff, aye, J. Hoesly, aye; K. Seward, aye; R. Elkins, aye; C. Narveson, Aye. Motion carried unanimously.
 - c. Marty Affidavit: K. Seward reported that J. Marty and his wife have moved to the Village and have divided their property through CSM. Their realtor, Al Lienhardt has been working with Hasse Surveying on the CSM. The Plan Commission decided that if the parties that purchase the lots decide to change the CSM, they will need to come before the Plan Commission to review their building options.
9. Set Next Town Board Meeting – The next meeting was set for October 9th at 6:30 p.m. Agenda items should include, recreation trail signs, vehicle maintenance, solar lighting options. P. Salter will contact K. Krysinski. We have a Public Hearing scheduled for October 30th at 6:30 with the additional budget meeting to follow immediately after.
 10. Adjourn: Discussion ended at 8:45 p.m. R. Elkins moved to adjourn, 2nd by C. Narveson. Motion carried.

Patricia I. Salter, Town Clerk-Treasurer