

OFFICE OF
Town of New Glarus

May 19, 2010

Deb Carey
P.O. Box 759
County Road W
New Glarus, WI 53574

Dear Deb,

I'm writing to follow up on a couple items that we are still waiting on. To date we have not received the following:

1. \$10 payment to extend your temporary occupancy permit (lapsed 2/18/2010)
2. Archival copy of the Certified Survey Map
 - a. Town Chair's signature
 - b. Village ETZ Committee Signature

Should these items remain outstanding, you could run into delays should you need to refinance. Mortgage companies routinely ask us if there are any outstanding issues on a property. In addition, your temporary occupancy permit has lapsed. The Town is able to charge three times the permit fee for non-compliance. We would prefer not to, we would prefer to simply have these issues resolved.

Please contact our office if there is anything we can do to help expedite receipt of these items or if you have any questions regarding this.

Sincerely,

Keith Seward
Town of New Glarus Chair