

Land Divider Checklist for Land Division/Subdivision by CSM (Minor)

The land divider (or their agent) will receive the following documents. The Plan Administrator and land divider will review the contents of the packet together. Each item that is received needs to be noted in the received column below with an X or checkmark and both the Plan Administrator and the land divider (or their agent) need to sign and date in the appropriate section below.

Received

1. Chapter 110 of Town of New Glarus Code: **Land Division and Subdivision**
2. Chapter 36 of the Code: **Driveways**
3. **Driveway Access Verification Certification** application form
4. **Driveway Procedure Checklist** document
5. **Realities of Country Living** document
6. **House Location Guide** document
7. Notification of Impact Fee obligation (payable at issuance of Building Permit)
8. Example of Concept Plan

Plan Administrator _____ Date _____
John Wright

Land Divider _____ Date _____