

**John Wright**

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**From:** "John Wright" <jwright.townofnewglarus@tds.net>  
**To:** "Ron Klaas" <rklaas@donofrio.cc>  
**Cc:** "Dale Hustad" <HustadLaw@hughes.net>; "Duane Sherven" <jsherven@anchorbank.com>; "Dean Streiff" <dstreiff@tds.net>; "John Freitag" <jwf@beeftips.com>; "Gof Thomson" <thomson@tds.net>; "Robert Elkins" <robertwelkins@yahoo.com>; "John Ott" <johnott\_6@hotmail.com>; "Keith Seward"; "Reg Reis" <schu@tds.net>; <townofnewglarus@tds.net>  
**Sent:** Friday, June 12, 2009 8:46 AM  
**Subject:** Re: Darrow  
 Ron,

The CSMs are a good start in describing exactly how the current lots will be reconfigured. Because you are requesting a Preliminary Plat Review you should create a proposal that outlines several aspects of the plan. The Plan Commission has a general understanding of the types of structures that are proposed, but the exact location, square footage, design, orientation on the lots, phases of construction, etc. is still vague and should be more specific so that the members know what they are considering. Attorney Trachtenberg had previously offered to provide the members with the Condominium Association Agreement and it would be appropriate to share a draft of that document as well with the members, preferably in advance of the meeting on June 18, 2009. Please note that I have Cc'ed this group so that you can provide this information to them directly in an electronic format. I will print copies of each document for the meeting.

Please note too that the Town Board will need to make a decision regarding the variance issue (dividing the lot north of Edelweiss Road in two with the condition that a lot to the south will be eliminated and the proposed southern drive moved to the east) which requires a Public Hearing. Public Hearings require notification of neighbors whose property abuts any of the land and within 600 feet of any of those boundaries (this is the Town's responsibility to do). Furthermore, a Public Notice will need to be printed in the Post Messenger Recorder ten days in advance of the Hearing which has to be submitted the week prior (also the Town's responsibility). The next Town Board meeting is on July 7, 2009 requiring a notice to be sent to the newspaper next Wednesday, June 17, 2009 if this is the course of action you decide to take (your responsibility to notify the Clerk-Treasurer if you want to pursue this action).

Finally, I have been relaying some information that you have provided me and that I have requested from the Secretary of the Plan Commission of the Town of Exeter to the Plan Commission. You should also inform our Plan Commission members with the current status of your proposal before their Plan Commission and Town Board in advance of next week's meeting. Ordinarily you could send me the information which I would then forward, but I will be on vacation starting today and will not return from out of state until the day of the Plan Commission meeting. Please note that you can send members information in advance of the meeting, but you cannot pose any questions to the group because that violates the Open Meetings Law.

If you are successful next Thursday and the Plan Commission makes a recommendation to the Town Board to accept your Preliminary Plat with the condition that the variance mentioned above is granted, your client Bob Darrow will need to leave a check for an escrow account to be established for future expenses including, but not limited to engineering review, inspector review, emergency services review, and legal review. In my absence please direct any questions you may have to Keith Seward the Town Chair or Pattie Salter our Clerk-Treasurer by calling our Town Office at (608) 527-2390.

Respectfully,

John Wright, Deputy Clerk-Plan Administrator  
 Town of New Glarus  
 (608) 527-2390

----- Original Message -----

**From:** [Ron Klaas](#)  
**To:** [John Wright](#)  
**Cc:** [Keith Seward](#)  
**Sent:** Friday, June 12, 2009 8:51 AM  
**Subject:** RE: Darrow

Thanks John.

We have the CSM's ready to go, and can send them electronically this morning. Is there other information you want today, or can that be taken care of at the Plan Commission meeting or prior to the Board mtg?

rrk

-----Original Message-----

**From:** John Wright [mailto:jwright.townofnewglarus@tds.net]

**Sent:** Thursday, June 11, 2009 8:52 PM

**To:** Ron Klaas

**Cc:** Keith Seward

**Subject:** Re: Darrow

Ron,

I can amend our agenda to now read as a presentation of a preliminary plat if I understand you correctly rather than another consultation or update. I leave for vacation tomorrow but will try to catch you in the morning. Anything that you might send to me electronically please also send to the Town Chair Keith Seward. His address is in the Cc space above.

John Wright, Deputy Clerk--Plan Administrator  
Town of New Glarus  
(608) 527-02390

----- Original Message -----

**From:** [Ron Klaas](#)

**To:** [John Wright](#)

**Sent:** Thursday, June 11, 2009 5:25 PM

**Subject:** Darrow

John,

Ron Trachtenberg and myself were finally able to meet with Bob Darrow and get some questions answered about the proposed duplex condominium project, so we are now ready to proceed with the CSM review at the Town.

I assume we will need to make a formal application with appropriate fees. As I recall, the Plan Commission meets the third Thursday of the month, which would be one week away. Can we still hit that agenda if I get you the appropriate materials on Friday?

let me know, thanks

rrk